

**MEMORANDUM OF AGREEMENT**  
**by and between**  
**Kentucky Community and Technical College System**  
**And**  
**Lexington Fayette Urban County Government**

**PARTIES:** This Memorandum of Agreement (hereinafter Agreement) is made and entered into this 1<sup>st</sup> day of July, 2024, by and between the Kentucky Community and Technical College System with an address of 300 North Main Street, Versailles, Kentucky, 40383, (hereinafter KCTCS), on behalf of Bluegrass Community and Technical College (hereinafter BCTC) or the College) and the Lexington Fayette Urban County Government (hereinafter the LFUCG) with an address of 200 East Main Street, Lexington, Kentucky 40507.

**PURPOSE AND BENEFIT:** BCTC and the LFUCG enter into this agreement to set forth and ensure compliance with any and all terms and conditions of building and facility use for the space offered by the College to the Police Training Academy. Such terms and conditions shall apply to use and enjoyment of office and training space in BCTC's building known as "The Newtown Campus Megowan Building."

The Police and KCTCS/BCTC agree that the use of the Newtown Campus as proposed, described, and agreed upon within this Agreement provides mutual valuable benefit to both parties and that said benefits include access to and use of the facilities as agreed upon below by both parties.

**SPACE LEASED:** BCTC hereby leases to the Police an approximate 20,700 square feet of property of the Newtown Campus, the Megowan Building, which consists of no more than all classrooms, restrooms, and the gymnasium. The Police shall have full use of approximately 13,098 square feet of the space while sharing approximately 7,602 square feet with BCTC as per the attached "Exhibit A" in the facility. The space leased includes all specified and agreed upon space, including common areas and restrooms in the facility. The Police agree to accept and maintain the facility and areas leased in quiet and peaceful possession for the full and entire term of this agreement.

**COST:** BCTC will lease the space to the Police at a cost of \$131,597 for the first year. This cost will increase incrementally based upon the attached "Exhibit B" over the life of the additional seven-year renewal periods. This cost represents the lease of all described space and includes all utilities (gas, electric, water, and sewer), custodial, and all costs and expenditures incidental to the use and enjoyment of the facility. This cost is based on estimates of actual cost and the agreed upon percentage of use of the facility as outlined per the attached "Exhibit B" with the intent to move the lease cost per square foot closer to fair market value of other BCTC leased space. The Police shall make payments to BCTC in regular, monthly installments, payable on or before the 15<sup>th</sup> of each month during the term of this MOA.

**EFFECTIVE TERM OF AGREEMENT:** The term of this lease agreement is one year, commencing on July 1, 2024 and ending on June 30, 2025. Parties shall have an option to renew the MOA under the same terms and conditions set forth in this Agreement. Renewals shall be on an annual basis and the option to renew under the same terms and conditions shall continue for seven additional years ending on June 30, 2032. Effective July 1, 2032, both parties may re-negotiate the terms and conditions set forth.

**TERMINATION:** Notwithstanding the above, either party may terminate this MOA with or without cause by giving the other party written notice of the termination of at least 30 days in advance.

**TERMS AND CONSITIONS OF ACCESS AND USE:**

1. The Leased Premises shall remain subject to easements and restrictions of record and are subject to the restrictions and regulations of any and all federal, state, county, city, and municipal authorities having jurisdiction and any amendments or additions thereto, and any rules or regulations promulgated by BCTC.
2. BCTC shall be responsible for securing and maintaining premises liability and casualty insurance on the building, including the Leased Premises. The police shall be responsible for securing and maintaining contents insurance for equipment, and fixtures located within the Leased premises, and will name BCTC as an additional insured on their general liability insurance policy and shall provide a Certificate of Liability Insurance at the time of the MOA signing.
3. The Police shall be responsible for all conduct of and liability for training and other activities conducted on the premises. KCTCS/BCTC shall not accept liability for any injury incurred as a result of Police's use of or training in the facility.
4. Pursuant to KRS 237.115, KCTCS has the authority to prohibit the possession of deadly weapons on campus except as otherwise provided by law. KCTCS recognizes that the Police are entitled pursuant to KRS 5627.020 to carry concealed weapons on campus for law enforcement purposes. KCTCS further acknowledges that KCSTCS Policy 3.3.23 on Deadly Weapons permits use of weapons for a legitimate academic activity. The training agreed upon and intended under this lease may include the use of such weapons. This use shall not in any other circumstance or on any other property prohibit KCTCS from enforcing its ability to prohibit deadly weapons on or in any of its facilities, building, or campuses.
5. BCTC shall maintain in good condition and repair the building and shall make all repairs becoming necessary by reason of any structural defects in the Building; provided however, that BCTC shall not be required to make any repairs necessitated by reason of any act or omission of the Police, its officers, agents, employees, visitors, or anyone claiming under the Police or caused by any alteration, additional, or improvements made by the Police.
6. The Police shall not make any alterations, or changes to the Leased Premises without securing written consent from BCTC in advance. The Police shall be permitted to maintain existing fixtures and appurtenances in the Leased Premises, including the installation of and maintenance or video equipment and/or wiring necessary for computers and networking.

7. The Police will supply all required furniture and furnishings for the space.
8. The adjacent existing parking area located between the Megowan Building and the Maintenance Warehouse shall be identified as parking for use by the Police. The Police may make improvements to this parking area at their discretion and with the approval of BCTC.
9. The Police will provide any needed wiring for telephone, computer cables, and network drops at their own expense.
10. BCTC shall provide janitorial services for the building.
11. The Police will provide for trash and/or recycle services for the space.
12. The Police will provide for any needed snow and ice removal from the parking area, and outside of the building, including the entry way and sidewalks.
13. BCTC shall provide landscape services for the property.
14. BCTC will allow the Police to contract for vending services in the space and the Police will be responsible for such services.
15. The Police will not erect any interior or exterior signage, without written approval from BCTC.
16. BCTC will provide two (2) KEYS PER DOOR TO THE Police for use in the space in order to receive keys the Police must sign a log in sheet maintained by BCTC for the keys.
17. Gymnasium will be a shared use space by the Police and BCTC. The Police will have priority on weekdays from 6 AM to 4 PM and BCTC will have priority on weekdays from 4 PM to midnight and Saturdays from Noon to 4 PM. There will be a calendar indicating the reserved times allowing flexibility for each party away from their priority times. BCTC will be given weekday access for events based upon the shared percentages outlined in "Exhibit B".
18. BCTC agrees to allow The Police exclusive use of the two gymnasium offices but reserves the right to request that one or both of those offices be returned to BCTC exclusive use. Exclusive use of these two offices shall be reviewed annually. A corresponding rent decrease would be calculated should one or both of these offices return to BCTC exclusive use. BCTC will give LFUCG and Police Training Academy a 30 day written notice to vacate one or both gym offices.
19. The Police will immediately contact Scott Coleman, BCTC Director of Safety and Security at 859-753-8446 for any building emergencies.
20. This Agreement shall be modified and/or amended only by a written amendment executed by all parties to this Agreement.
21. The parties also agree hereto that the laws of the Commonwealth of Kentucky shall govern all questions as to the execution, validity, interpretation, construction, and performance of this

Memorandum of Agreement. Furthermore, the parties hereto further agree that any legal action, which is brought on the basis of said Agreement shall be filed in either the Franklin County Circuit Court of Franklin County District Court, commensurate with the jurisdictional limits of those Courts, of the Commonwealth of Kentucky.

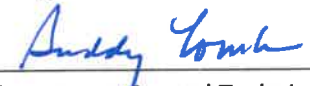
**IN WITNESS WHEREOF**, the parties hereto have executed this MEMORANDUM OF AGREEMENT and recommended the Agreement by signature:

\_\_\_\_\_  
Lexington Fayette Urban County Government  
Mayor, Linda Gorton

Date: \_\_\_\_\_

  
\_\_\_\_\_  
Bluegrass Community and Technical College  
President, Dr. Greg Fenney

Date: 4.25.24

  
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Kentucky Community and Technical College  
System, Interim Vice President of Administration,  
Buddy Combs

Date: 04/26/2024

