



TO: Mayor Linda Gorton
Urban County Council

FROM: Craig Bencz, Admin. Officer, Sr.

CC: Kevin Atkins, Chief Development Officer

DATE: April 27, 2021

SUBJECT: Amendment to Agreement with Gresham Smith – Coldstream 200 Acre Site Master Plan & Site Evaluation

Request

Request Council authorization to execute an Amendment to the Professional Services Agreement (“PSA”) with Gresham Smith for a site evaluation and the development of a master plan for the Coldstream Industrial Park 200 acre site, increasing the contract amount by \$887 and providing for the provision and administration of a project website from May 7, 2021 through June 30, 2021.

Reason for Request

On November 12, 2020, Council approved execution of Resolution 523-2020 for a PSA with Gresham Smith, estimated not to exceed \$148,500, for site evaluation, development of a master plan, and related services for the 200 acre Coldstream Industrial Park site.

The requested amendment authorizes the extension of the scope of work for the continued provision and administration of a project website through the end of June 2021, increasing the contract amount by \$887. The amendment will allow the project website to be regularly updated through the completion of the master planning effort.

What is the cost in this budget year and future budget years?

The budget impact is not to exceed \$887 in FY2021. There is no impact in future budget years.



Are the funds budgeted?

The funds are budgeted. The source of funding for this project is the Coldstream Development account and the net proceeds from the sale of the Coldstream A&W property. These funds can only be used for the development of the 200 acre site at Coldstream.

Account number: 1144-136103-0001-71299

File Number:

Director/Commissioner: Bencz/Atkins

