




**MEMORANDUM**

**TO:** Jim Gray, Mayor  
Sally Hamilton, CAO  
Urban County Council Members

**FROM:**   
Monica Conrad, Director  
Parks and Recreation

**RE:** Change Order #1  
Masonry Services for Bell House  
Contract No. 106-2016

**DATE:** October 19, 2016

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Request

This is a request for Council approval of change order one (1) in the amount of \$5,200 to the contract with Gilpin Masonry Construction originally approved in resolution 106-2016.

Why are you requesting?

Department needs this action completed because:

Additional work is required on each side of the porch. This was discovered after the removal of the outside brick wall in the portico. The brick in this location has moved significantly out of the original plane of the wall by pressure from the roof framing system.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$5,200.00

Future cost of this action: \$0

Are the funds budgeted?

The funds are budgeted or a budget amendment is in process: Budget amendment in process



Account number: 1101 707601 7211 91017

File Number: 1185-16

Director/Commissioner: Conrad/Reed

