

R-586-2021  
C-204-2021

Division of Emergency Management

Lexington-Fayette Urban County Government

115 Cisco Road

Lexington, KY 40504-1107

Amended General Conditions

Thank you for using Management Registry, Inc. for your staffing needs. Management Registry, Inc. ("Assigned Employee(s)") are assigned to you for the contract period of 24, February 2021 to December 31, 2024 for a contract value of , \$650 ,000 under the following General Conditions:

Management Registry Inc. Responsibilities

Management Registry, Inc. will provide to LFUCG the services of its employees ("Assigned Employees") as requested by CLIENT. LFUCG will use the services of Management Registry, Inc. as a provider of Assigned Employees for the job titles outlined in the Payment Terms.

Management Registry, Inc. agrees to assume full responsibility for paying wages, withholding, and transmitting payroll taxes; making unemployment contributions; providing workers compensation insurance; handling unemployment and workers' compensation claims. Assigned Employees will be entitled to holidays & vacations based on the clients confirmed holidays and medical insurance will be offered to full-time personnel.

Management Registry, Inc. will recruit, interview, test, screen, and ensure compliance with legally required pre-employment obligations for all Assigned Employees to be assigned to CLIENT's facilities prior to their assignment at LFUCG facility. All Assigned Employees will be subjected to a S panel drug screen and E-Verify through the Social Security Administration.

Management Registry, Inc. will maintain general liability, workers compensation and employer's liability insurance.

CLIENT'S Responsibilities

LFUCG will provide the Assigned Employees of the Management Registry, Inc. with a safe work environment. LFUCG will provide the Assigned Employees with an orientation on job specific safety rules, job specific Hazardous Communications training, other training such as emergency evacuation, proper use of personal protective equipment (PPE) and any other necessary safety training. Within 24 hours of an injury to an Assigned Employee, LFUCG will provide a complete accident report to Management Registry, Inc. LFUCG is responsible to include any recordable injury to Assigned Employees (s) in their OSHA 300 log and for compliance with the Occupational Safety and Health Act and comparable state laws and regulations.

LFUCG shall notify Management Registry, Inc. if the job description changes for the Assigned Employee(s), so that Management Registry, Inc. can determine if workers compensation classification code requires modification

LFUCG agrees that it will entrust Assigned Employees with unattended premises, cash, checks, keys, credit cards, confidential or trade secret information, negotiable instruments, or other valuables, all such any items will be documented on a loan sheet.

LFUCG will not request or permit any Assigned Employee to use any vehicle, regardless of ownership, in connection with the performance of services for CLIENT, without the prior written permission of Management Registry, Inc. "Vehicle" is defined as an automobile, truck, van, E- Z Go or other motorized vehicle. Any employee approved to drive their own vehicle must have on file the following information to include a quarterly DMV report for any driver, proof of insurance for driver, hold harmless Agreement signed by both driver and client and the CLIENT will be billed back for on-call hours

LFUCG and Management Registry, Inc. Dual Responsibilities

LFUCG and Management Registry, Inc. affirm and agree that they are equal employment opportunity employers and are in full compliance with any and all applicable anti-discrimination laws, rules, and regulations. LFUCG and Management Registry, Inc. agree not to harass, discriminate against, or retaliate against any employee of the other because of his or her race, national origin, age, sex, religion, disability, marital status, or other category protected by law; nor shall either party cause or request the other party to engage in such discrimination, harassment, or retaliation. In the event of any complaint of unlawful discrimination, harassment, or retaliation by any Assigned Employee, LFUCG and Management Registry, Inc. agree to cooperate in the prompt investigation and resolution of such complaint.

To the extent permitted by law, Management Registry, Inc. agrees to defend, indemnify, and hold LFUCG harmless of and from any and all claims or losses that LFUCG actually incurs (including reasonable attorney's fees) caused by the fault, negligence, gross negligence, or recklessness of Management Registry, Inc.

To the extent permitted by law, LFUCG agrees to defend, indemnify, and hold Management Registry, Inc. harmless against any and all claims, losses, and liabilities that Management Registry, Inc. incurs (including reasonable attorney's fees) that are caused by the fault, negligence, gross negligence, or recklessness of CLIENT.

LFUCG Signature: Linda Garten

Management Registry, Inc.: Stacey Dlouhy

Printed Name: Linda Garten

Printed Name: Stacey L Dlouhy

Title: Mayer

Title: President - Government Division

Date: 10/29/2021

Date: 1/14/2021

**AMENDMENT TO AGREEMENT  
Schedule of Payment**

Date September 30, 2021

RE: Management Registry, Inc.

Following is the schedule of payments for Management Registry, Inc. three year contract period of 24, February 2021 to December 31, 2024 for the CSEPP administrative support for a total contract of award of \$650,000.00 per conditions of RFP 1-2021.

October 1, 2020 through September 30, 2021 \$184,033.00 from FY20 CSEPP funds.

October 1, 2021 through September 30, 2022 \$223,000.00 from FY21 CSEPP funds.

October 1, 2022 through September 30, 2023 \$242,967.00 from FY22 CSEPP funds.

LFUCG Signature: *Linda Gorton*

Printed Name: Linda Gorton

Title: Mayor

Date: 11/2/2021

Management Registry, Inc.: *Stacey Dlouhy*

Printed Name: Stacey L. Dlouhy

Title: President - Gov't

Date: 09-30-2021