



**TO: JIM GRAY, MAYOR
URBAN COUNTY COUNCIL**

**FROM: CHARLIE LANTER, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: NOVEMBER 27, 2018

SUBJECT: Engineering Services Agreement for the Liberty Road Sidewalks Project

Request: Council authorization to execute an Engineering Services Agreement with Strand Associates, Inc. in the amount of \$38,800 for the design of the Liberty Road Sidewalks Project.

Why are you requesting? On August 30, 2018 (Resolution No. 515-2018), Council approved the adoption of a substantial amendment to the 2014, 2015, 2016 and 2017 Annual Action Plans which budgeted funding from the Community Development Block Grant Program for the Liberty Road Sidewalks Project.

RFQ #31-2018 was issued requesting proposals from interested firms to complete the design of the Liberty Road Sidewalks Project. A total of six firms responded with proposals. A selection committee composed of representatives from Divisions of Purchasing, Engineering, Council, and Grants and Special Programs was convened. Strand Associates, Inc. received the highest score from the selection committee and was therefore selected.

What is the cost in this budget year and future budget years? The cost for Fiscal Year 2019 is \$38,800. There is no design cost in future fiscal years.

Are funds budgeted? Yes. The funds are budgeted as follows:

FUND	DEPT ID	SECT	ACCT	ACTIVITY	BUD REF	PROJECT	AMOUNT
3120	303202	3211	91714	C03L	2015	CDBG 2015	\$14,951.10
3120	303202	3211	91714	C03L	2016	CDBG 2016	\$ 7,322.44
3120	303202	3211	91714	C03L	2017	CDBG 2017	\$16,526.46

File Number: 1294-18

Director/Commissioner: Burton/Paulsen

