



Lexington-Fayette Urban County Government  
DEPARTMENT OF GENERAL SERVICES

Jim Gray  
Mayor

Geoff Reed  
Commissioner

MEMORANDUM

TO: Mayor Jim Gray  
Sally Hamilton, CAO  
Urban County Council

FROM:   
Geoff Reed  
Commissioner of General Services

DATE: May 29, 2013

RE: Lease Agreement with Lexington-Fayette County NAACP Branch

I am requesting Urban County Council approval to enter into a lease agreement with Lexington-Fayette County NAACP Branch for space located at 498 Georgetown Street within the Black & Williams Neighborhood Center. The area is located on the second floor of the building and consists of approximately 193 S/ft of space. The agency is an original tenant of the Black & Williams Neighborhood Center and meets Urban County need by providing advocacy in the West end neighborhood.

The initial term of this agreement will be for a period of twelve (12) months, beginning July 1, 2013 and ending June 30, 2014 with two (2) automatic one year renewal periods. Commissioner Mills recommends that LFUCG receive the annual pro-rata share of O&M expenses (\$897.12) for use of the space whereas monthly payments shall be in the amount of \$74.76. The agency paid no annual rent in FY13 for use of 824 sf of space, however, is now reducing their footprint in the facility to 193 sf for the term of this agreement.