



JUSTIFICATION FOR SOLE SOURCE CERTIFICATION

Sole Source Purchases are defined clearly, based upon a legitimate need, and are limited to a single supplier. Sole source purchases are normally not allowed except when based upon strong technological grounds such as operational compatibility with existing equipment and related parts or upon a clearly unique and/or cost effective feature requirement. The use of sole source purchases must be justified and shall be limited only to those specific instances in which compatibility or technical performance needs are being satisfied.

Sole Source Services are defined as a service provider providing technical expertise of such a unique nature that the service provider is clearly and justifiably the only practicable source available to provide the service. The justification shall be based on the uniqueness of the service, sole availability at the location required, or warranty or defect correction service obligations of the service provider.

This form must be filled out for the request to purchase any good or non-professional service that requires a competitive procurement process (informal quotes (\$1001-\$10,000), formal quotes (\$10,001 - \$19,999.99), or formal bid (\$20,000 or more) as defined in the LFUCG's Purchasing Manual. This form must be completed in its entirety and attached to the purchase requisition.

Note: Sole Source Purchase requests for goods exceeding \$20,000 will require approval by the Urban County Council by submitting an Administrative Review Form. A copy of this form must be signed off by Central Purchasing and attached to the Administrative Review Form.

Requesting Division

Name Lieutenant Clayton Roberts Division/Dept Public Safety / Police

Phone 859-258-3541 Email croberts@lexingtonpolice.ky.gov

Type of Purchase: Goods/Materials/Equipment Services

Cost: \$95,475

Sole Source Request for the Purchase of: MorphoBIS Latent Expert Workstation

One Time Purchase To Establish Sole Source Provider Contract
(subject to annual review and approval by Central Purchasing and/or Urban County Council)

Vendor Information

Business Name MorphoTrak

Contact Name Jayne Goodall

Address 5515 East La Palma Avenue, Suite 100, Anaheim, CA 92807

Phone 714-575-2956 Email jayne.goodall@morpho.com

STATEMENT OF NEED: (Add additional pages as needed)



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My division/department's recommendation for sole source is based upon an objective review of the product/service required and appears to be in the best interest of the LFUCG. I know of no conflict of interest on my part, and I have no personal involvement in any way with this request. No gratuities, favors, or compromising actions have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials, persons or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.

1. Describe the product or service and list the necessary features this product provides that are not available from any other option.

The MorphoBis Latent Expert Workstation is used to submit fingerprints to the KSP Automated Fingerprint Identification System (AFIS) which will be upgraded to MorphoBIS in November 2017. The workstation used by Lexington currently will then cease compatibility. Only one vendor sells the compatible workstation.

2. Below are eligible reasons for sole source. Check one and describe.

Licensed or patented product or service. No other vendor provides this. Warranty or defect correction service obligations to the consultant. Describe why it is mandatory to use this licensed or patented product or service.

Existing LFUCG equipment, inventory, custom-built information system, custom-built data inventory system, or similar products or programs. Describe. If product is off-the-shelf, list efforts to find other vendors (i.e. web site search, contacting the manufacturer to see if other dealers are available to service this region, etc.)

Uniqueness of the service. Describe.

The LFUCG has established a standard for this manufacturer, supplier, or provider and there is only one vendor. Attach documentation from manufacturer to confirm that only one dealer provides the product.

Factory-authorized warranty service available only from this single dealer. Sole availability at the location required. Describe.

Used item with bargain price (describe what a new item would cost). Describe.

Other – The above reasons are the most common and established causes for an eligible sole source. If you have a different reason, please describe:

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3. Describe efforts to find other vendors or consultants (i.e. phone inquires, web site search, contacting the manufacturer to see if other dealers are available to service region, etc.).

MorphoTrak, the manufacturer of both the MorphoBIS AFIS system being adopted by KSP, and of the MorphoBIS Expert Latent Workstation have advised they only sell directly and do not use outside vendors for their products.

4. How was the price offered determined to be fair and reasonable?

(Explain what the basis was for comparison and include cost analyses as applicable.)

Cost comparisons are not available. Lexington was not involved in the contracting and selection of the vendor for the KSP AFIS system and must adopt the only hardware that is compatible with that system.

5. Describe any cost savings realized or costs avoided by acquiring the goods/services from this supplier.

Currently LPD enters approximately 640 fingerprints into the system annually with a turn around time of hours to a few days. Submitting the prints to the KSP lab will increase turn around time to 30-90 days creating a significant impedance to criminal investigations.

The Lexington Police Department submits fingerprints to the Kentucky State Police (KSP) Automated Fingerprint Identification System (AFIS). This process is completed via the MorphoTrak Printrak Latent Workstation located at the Lexington Police Department. The current system is owned and maintained by the Kentucky State Police.

In November of 2017, the Kentucky State Police (KSP) will upgrade their AFIS infrastructure. The new system is not compatible with the existing workstations and KSP will not be providing the upgraded workstations needed for local entry of fingerprints into their new system, transferring that responsibility to the local entities. This results in 2 options for the Lexington Police to have fingerprints submitted after the new system goes live. The fingerprint cards may be mailed or driven to Frankfort Kentucky to the state lab where KSP technicians will enter the information, or the Lexington Police may purchase the new Latent Expert Workstation and maintain it locally.

The Lexington Police enters an average of 640 fingerprints per year into AFIS and generates approximately 100 identifications from these submissions. When a fingerprint is collected at a crime scene, the forensics personnel enter a print into the system during the same shift. The initial notification of a potential hit is frequently received in a matter of hours to a day or so. These are independently verified by 2 examiners generally within a day of the hit notification. Once verified, the investigator is notified and can act on the identification of the suspect.

If the Lexington Police Department loses the capability to enter the prints locally, there will be a significant increase in the time that passes before the print is ever entered into the system due to the logistics of getting the print to KSP. There will then be another delay due to the Lexington submissions being in the cue with the submissions for many other agencies. There are currently only 4 total Latent Expert Workstations in KY, one operated by KSP, and 4 by outside agencies. Therefore a vast majority of the submitted prints are being entered in by KSP at the state lab. The current average turn around for prints submitted for violent crimes is 30 days. Non-violent crimes average a 90-day turn around. The addition of approximately 640 prints from Lexington, will only add to the backlog. These delays will result in significant lags in investigative leads which will have a negative impact on solvability and the ability to prevent further criminal activity.

The use of these funds will benefit Lexington Police by enabling the agency to maintain as short of a turn-around time from fingerprint collection to suspect identification as possible, creating the best possible investigative outcome. The purchase will also prevent the inundation of a significant number of fingerprint submissions to the KSP lab per year which benefits all other entities currently submitting via that method.