




M E M O R A N D U M

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: November 5, 2018

SUBJECT: **Create Positions — Department of Social Services & Division of Fire & Emergency Services**

Request:

The attached is requesting authorization to create one (1) unclassified position of Overdose Prevention Project Coordinator (Grade 519N) for a term of four (4) years ending September 30, 2022 within the Office of the Commissioner of Social Services and also create one (1) unclassified position of Overdose Prevention Project Coordinator (Grade 519N), for a term of two (2) years ending September 30, 2020 in the Division of Fire and Emergency Services, effective upon passage by Council.

Why are you requesting?

To implement the federally funded First Responders and Community Partners Overdose Prevention project. This position will perform specific duties identified in the grant that includes working closely with community partners and establishing relationships with substance abuse treatment programs.

What is the cost in the budget year and future budget year?

This has a 12-month future impact of a cost of \$71,847.00 for each position and is grant funded.



File Number:

1206-18

Director/Commission:

John Maxwell/Sally Hamilton

If you have any question or need additional information, please contact Alisha Lyle at 859-258-3957.

