

## EE Coordination and Administration Invoice

**Bill to:** Division of Environmental Services, LFUCG, 200 East Main, Lexington KY 40507

**Date:**

**PO #:**

**Period Covered by Invoice:**

**Remit Payment to (Org. Name & Address):**

Add extra rows as needed for multiple staff rates, etc. Receipts should be provided for all expenses marked with an \*. Please label receipt with cost category and topic.

Expense	Unit Rate	# of Units	Line Total
<staff> time			0
<staff> time			0
<staff> time			0
<staff> time			0
staff transportation			0
lesson/activity supplies*			
school reimbursements*			
workshop expenses*			
summer camp supplies & expenses*			
misc*			
management/administrative fee			formula will be inse
<b>TOTAL</b>			<b>0</b>

erted based on contract