



TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL

FROM: CHARLIE LANTER, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS

DATE: FEBRUARY 12, 2020

SUBJECT: Request Council authorization to add 2 additional licenses for Neighborly Software in the amount of \$2,848.50 to utilize for grants and program administration.

Request: Council authorization to add 2 additional licenses under an existing agreement with Benevate Inc., for the use of Neighborly Software at a cost of \$2,848.50 to expand use of the software in the Division of Grants & Special Programs.

Purpose: On September 12, 2019 (Resolution 484-2019), Council authorized execution of a contract with Benevate, Inc., for implementation of Neighborly Software in the Division of Grants and Special Programs. This software is used for program and financial administration of the division's federally funded housing rehabilitation program and for long-term compliance monitoring and inspection of HOME and CDBG-assisted rental units. Benevate, Inc., was selected in response to Request for Proposals (RFP # 23-2019) issued in June 2019 for software for HUD Community Development Programs. During implementation it was determined the software could be used for additional functions in the division requiring two additional staff members to have a license for its use.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$2,848.50

The cost for future FY is: \$2,848.50

Are the funds budgeted? Yes. Funds are budgeted as follows:

FUND	DEPT ID	SECT	ACCOUNT	PROJECT	BUD REF	ACTIVITY	AMOUNT
3120	160201	0001	71299	CDBG_2020	2020	C14H	\$2,848.50

File Number: 0222-20

Director/Commissioner: Lanter/Hamilton

