



October 6, 2014

Joyce Thomas
 LFUCG Project Manager
 Department of General Services
 200 East Main Street, 4th Floor
 Lexington KY 40507

RE: A/E Additional Services Request
 LFUCG Replacement Senior Citizen Center

Joyce:

This request addresses two additions to the scope of the Replacement Senior Citizen Center. The first is the addition of a sidewalk stretching the length of the site. The second concerns the addition of a fire access lane to the site design.

During discussions with Southland Christian Church (SCC) in June 2014, LFUCG proposed to take on the burden of the walking path originally included in SCC's development plan scope. The parties agreed to include the portion of the sidewalk within the bounds of the Senior Center site as part of the contract for construction, with the remainder of the sidewalk (stretching eventually to Coburn Blvd) to be completed later. Element Design created additional drawings showing the location, grading, construction, and instructions for selective demolition concerning the sidewalk. As such, we request the following additional fees for professional services rendered by EOP Architects and their consultant Element Design.

Scope of Additional Services (Element Design)

- Locate and draft new trail.
- Provide drawings to indicate demolition where required, protection of existing trees and facilities.
- Provide grade information
- Provide layout and typical dimensions
- Provide detail for the sidewalk and associated curbs and ramps
- Landscape Architect, 6 hours @ \$100/hour

Lump Sum: \$600

Scope of Additional Services (EOP Architects)

- Coordination of consultant work (15%)

Lump Sum: \$90

Subtotal: \$690

On July 23, 2014 the Division of Water Quality (DWQ) raised issues regarding the site design of the Replacement Senior Citizen Center. The issue in question was the ability for emergency vehicles to access the Senior Center site at Idle Hour Park during a 100-year flood event. Element Design is the lead landscape and civil engineer for the Senior Center project, and had previously (June 2014) held meetings with the Fire Department (LFD) about the site design. Captain Langen of LFD had several comments, which were addressed by Element. No issues with site access were discussed.

In a meeting on August 4, 2014, DWQ and LFD requested a design change to accommodate site access during a 100-year flood event. DWQ and LFD recommended a strip of driveable turf at the southeast

corner of the site, with mountable curbs on either end to transition from roads and parking areas to the driveable turf. As this represents additional project scope and required the revision of existing designs and the creation of new and unanticipated design drawings and specifications, we request the following additional fees for professional services rendered by EOP Architects and their consultant Element Design.

Scope of Additional Design Services (Element Design)

- Meet with Owner / City engineers and fire to review location and materials
- Locate and draft access drive- including additional demolition notes, grading, layout, details.
- Provide Specification for grass paving material to serve as emergency access route.
- Develop drawings to be issued as addendum.
- Landscape Architect, 8 hours @ \$100/hour.

Lump Sum: \$800.00

Scope of Additional Design Services (EOP Architects)

- Coordination of consultant work (15%)
- Meet with Owner / City engineers and fire to review location and materials
- Project Architect, 1 hour @ \$130/hour

Lump Sum: \$250.00

Subtotal: \$1050.00

Total Request: \$1740.00

We appreciate your consideration of additional services fees for this added scope of design. Please let me know if you have any questions about this request.

Thanks,

J Harding Dowell, AIA
Project Architect, EOP Architects

CC: Ramona Fry, Richard Polk, Terri Slusher