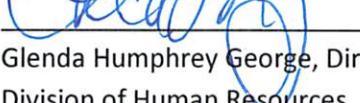




MEMORANDUM

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
Glenda Humphrey George, Director
Division of Human Resources

DATE: July 30, 2025

RE: Amendment to Authorized Strength

The attached action amends the classified civil service authorized strengths as follows:

- Create one (1) classified civil service position of Information Security Analyst (Grade 527E) in the Department of Information Technology;
- Create one (1) classified civil service position of Data Engineer (Grade 524E) in the Division of Police;
- Create one (1) classified civil service position of Crisis Responder (Grade 519N) in the Division of Fire and Emergency Services;
- Create one (1) classified civil service position of Recreation Supervisor (Grade 514N) in the Division of Community & Resident Services;
- Create one (1) classified civil service position of Administrative Officer Sr. (Grade 526E) in the Department of General Services;
- Create one (1) classified civil service position of Recreation Specialist Sr., (Grade 516N) in the Division of Parks and Recreation;
- Create one (1) classified civil service position of Planner Sr. (Grade 523N) in the Division of Planning.
- Effective retroactive to July 1, 2025.

The fiscal impact for FY 2026 (26 pay periods) positions will be budget-neutral. All funding for the new positions is included in the FY 2026 approved budget.

File Number: 0718.25

Director/Commissioner: Glenda Humphrey George/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton 859-258-3037.

