



M E M O R A N D U M

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: July 31, 2018

RE: Create Positions - FY 2019 Budget

The attached action amends the classified and unclassified civil service authorized strength, abolishing and creating positions as approved in the FY 2019 budget process, to become effective July 1, 2018.

These approved positions include the following:

- In 21-5 of the Code of Ordinances:
 - Create one (1) classified civil service position of Stores Clerk (Grade 508N) in the Division of Fire and Emergency Services.

- In 22-5 of the Code of Ordinances:
 - Create one (1) part-time unclassified civil service position of Commercial Building Inspector in the Division of Building Inspection.

The fiscal impact for FY 2019 (26 pay periods) will be budget neutral. All funding for the new positions is included in the FY 2019 approved budget.

File Number:

0800-18

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle 859-258-3957.

