

MEMORANDUM OF UNDERSTANDING
Between
Lexington-Fayette Urban County Government (LFUCG)
and
Blue Grass Community Foundation (BGCF)

Effective Date: _____, 2025

Grant Period: _____, 2025 – June 30, 2027

Project: *Main & Vine Streetscape Plantings & Amenities Redesign*

Grant Amount: \$150,000

I. Purpose

This Memorandum of Understanding (MOU) establishes the terms under which Blue Grass Community Foundation (BGCF) will provide a \$150,000 grant to the Lexington-Fayette Urban County Government (LFUCG) in support of the *Main & Vine Streetscape Plantings & Amenities Redesign*. This initiative aims to enhance the public realm along Main and Vine Streets through targeted improvements.

II. Parties

- **Grantee:**
Lexington-Fayette Urban County Government (LFUCG)
Attn: Brandi Peacher
200 E. Main Street
Lexington, KY 40507
- **Grantor:**
Blue Grass Community Foundation (BGCF)
Attn: Lisa Adkins
499 E. High St, Suite 112
Lexington, KY 40507

III. Roles and Responsibilities

- Corridors Commission will serve as the project sponsor.
- LFUCG staff will lead project management and coordination, including consultant oversight, public engagement, plan development, and implementation in partnership with various LFUCG divisions.
- Knight Foundation Donor Advised Fund at Blue Grass Community Foundation and Blue Grass Community Foundation (BGCF) will be recognized as funding partners and BGCF as a stakeholder throughout the effort.

IV. Grant Terms

Blue Grass Community Foundation agrees to provide a grant of \$150,000, to be paid in full upon the approval of this Memorandum of Understanding, with all grant funds to be expended on or before June 30, 2027.

Funds are to be used exclusively for the development of the *Main & Vine Streetscape Plantings & Amenities Redesign* plan and its implementation, which will:

- Enhance climate resiliency in the downtown built environment.
- Advance economic development downtown.
- Focus on rain gardens, plantings, lighting, and pedestrian-scale amenities.
- Preserve existing curb lines and hard infrastructure.
- Exclude the Town Branch Commons footprint to avoid duplicating recent investments.
- Engage key downtown stakeholders through a streamlined public input process.
- Produce a practical, forward-looking plan aligned with LFUCG's operations and maintenance capabilities.

This effort builds upon the *Corridors Commission Guidebook: Typology & Strategic Design Guide* and complements the ongoing *Downtown Area Master Plan*. LFUCG will ensure close coordination across all planning efforts to maximize impact.

V. Grant Conditions

LFUCG agrees to the following:

1. Compliance: The grant shall be administered in accordance with applicable laws, including those under the Internal Revenue Code.
2. Use of Funds: Funds shall be used solely for the project described above.
3. Local Use Requirement: No portion of the grant may be allocated to divisional, regional, or national affiliates. All funds must benefit the local project.
4. Change Notification: LFUCG will notify BGCF promptly of any material changes in:
 - Legal or tax status
 - Key staff responsible for delivering the project
 - Ability to complete the project as proposed
5. Recordkeeping: LFUCG will maintain financial records sufficient to demonstrate that grant funds were spent in accordance with this agreement.
6. Reporting: LFUCG will:
 - Submit interim reports upon request from BGCF.
 - Submit a one-page final project report upon completion. This report will outline how funds were used and the impact the grant had on the project's goals by the end of the stated grant period. This grant report should be submitted via email to BGCF.

7. Acknowledgments: LFUCG allows Knight Foundation and BGCF to include information about the grant in Foundations' periodic public reports, newsletters, news releases, social media postings, and on Foundations' websites. This includes the amount and purpose of the grant, any photographs you provide, your logos, and other information and materials about your organizations and their activities.
8. Return of Funds: Any unexpended funds or any portion of the grant that is not used for the purposes specified herein will be returned to BGCF.
9. Foundation Participation: BGCF representatives may participate in stakeholder engagement activities related to the project, request scheduled site visits for the purpose of project evaluation.

VI. Execution and Acceptance

Authorized Signatures

For Lexington-Fayette Urban County Government:

Signature: Linda Gorton
Name: Linda Gorton
Title: Mayor
Date: 10/27/2025

For Blue Grass Community Foundation:

Signature: Lisa Ashner Adkins
Name: Lisa Ashner Adkins
Title: President / CEO
Date: 10.3.2025