




TO: Jim Gray, Mayor  
Members, Urban County Council

FROM:   
Janet M. Graham, Commissioner of Law  
Department of Law

DATE: May 24, 2016

RE: RFP No. 12-2016 Third Party Administrator for Insurance Claims

Request:

Authorization to accept Risk Management Services Company ("RMSC") as the selected vendor for the services requested in RFP No. 12-2016 Third Party Administrator for Claims Management Services and Claims Adjustment Handling Services for Workers Compensation, Auto Liability and Physical Damage, General Liability, and Property Claims and to enter into a multiyear (3 years with option to renew for 2 additional one-year periods) services agreement with RMSC.

Why are you requesting?

This action is requested because the current agreement for these services expires at the end of FY2016 and these services are necessary in order to properly administer LFUCG's self-insurance fund.

What is the cost in this budget year and future budget years?

The cost of this agreement in Fiscal Year 2017 is an amount estimated not to exceed \$343,200.00 plus 20% of subrogation.

There is a modest estimated increase (less than \$5,000 a year) for each additional fiscal year.

Are the funds budgeted?

The FY2017 funds are budgeted in account # 6021-160906-0001-71299 subject to the approval of the Fiscal Year 2017 Budget.

File Number: \_\_\_-16.

Director/Commissioner: Janet M. Graham, Commissioner of Law

