



**TO: LINDA GORTON, MAYOR  
URBAN COUNTY COUNCIL**

**FROM: TODD SLATIN, DIRECTOR  
DIVISION OF PROCUREMENT**

**DATE: October 16, 2023**

**SUBJECT: Sole Source**

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**Request:**

Request Council authorization to approve BBC Research and Consulting as a sole source service provider for assistance with implementing the recommendations identified to remedy observed disparities, refine the City's procurement processes and enhance the Minority Business Enterprise Program.

**Why are you requesting?**

BBC Research and Consulting spent approximately one year analyzing our procurement data, systems and processes and developed the recommendations to remedy observed disparities. Other service providers would need to spend time and money evaluating our data, systems and processes before implementation of the recommendations could begin.

**What is the cost in this budget year and future budget years?**

The cost for FY 2024 is dependent on services provided

**Are the funds budgeted?** Yes, funds are fully budgeted in 1101-202801-0001-71299

**File Number:**

**Director/Commissioner:** Slatin/Hensley

