

ATTACHMENT A
to the GRANT AWARD AGREEMENT
between Lexington-Fayette Urban County Government (LFUCG) and
The Lansdowne Neighborhood Association Inc.

GRANT PROGRAM: FY2012 Stormwater Quality Projects Incentive Grant Program
Class A (Neighborhood) Projects

- Funded through the LFUCG Water Quality Management Fee
- Administered by the LFUCG Division of Water Quality in the Department of Environmental Quality & Public Works

PROJECT TEAM AND CONTACT INFORMATION

Organization: The Lansdowne Neighborhood Association, Inc.
3289 Bellefonte Drive
Lexington, Kentucky 40502

Organization President: Sonny Wray, President
swray@lextheo.edu
(859) 280-1245

Primary Project Contact and Project Manager: George Ely
815 Overbrook Circle
Lexington, Kentucky 40502
859-277-4184
Gely2@aol.com
Will communicate with LFUCG divisions, and oversee permitting.

Secondary Project Contact: Sonny Wray, President
859-280-1245
swray@lextheo.edu

Project Team: Barry Blondell
Steve Branham
Gray Manis
Rick Rushing
Sonny Wray

Duties will include working with the Consulting Engineer on the conceptual plan, evaluate, and recruit volunteers for specific jobs, and schedule educational events.

PROJECT PLAN ELEMENTS

1) CONCEPTUAL PLANNING FOR STREAM IMPROVEMENTS:

Contract with a Consulting Engineering Firm to develop a conceptual plan to address stormwater runoff and streambank erosion in the tributary running from Zandale Drive to West Hickman Creek. The Organization will interview and select the firm, which will then be responsible to develop the plan and determine the permits and approvals required to implement it. The Organization's project team will work with the consulting engineer on the conceptual plan.

As part of the conceptual planning, the project team shall contact and coordinate with all LFUCG divisions, private utilities, and property owners that would be impacted by the project.

The activity of applying for permits shall only be pursued with prior approval from the LFUCG Grant Manager, and considered a Contingency Item. It is likely that some coordination with permitting agencies, and possibly submittals for some permits, will be needed in order to determine the feasibility of various alternatives.

2) EDUCATIONAL PROGRAMMING:

The Organization’s project team will organize and implement several educational opportunities related to the project, including:

- Work days within the project area to possibly include: stream clean up, honeysuckle removal, etc.
- Educational information to be distributed via the Organization’s newsletter and website
- Educational seminars to be conducted as part of twice a year General Meetings

REPORTING REQUIREMENTS

In addition to the reporting requirements outlined in the Grant Award Agreement, the following special items are noted for this project: None.

EQUIPMENT

Any equipment purchased with the Grant shall remain the property of the Organization.

PERMANENT CAPITAL INFRASTRUCTURE

Does not apply to this grant. Attachments B and C are not required for this Agreement.

GRANT PERIOD & PROJECT SCHEDULE

The grant period starts on the date of execution by the Mayor and extends for the time period as listed in the Grant Award Agreement. Any time extensions must be approved in writing by the LFUCG Grant Manager. The project schedule shown in Table 1 is preliminary. Proposed changes to the project which alter this schedule significantly shall be discussed with the LFUCG Grant Manager prior to implementation.

TABLE 1. PROJECT SCHEDULE

Activity	Anticipated Date (s)
Approval Grant Award Agreement and Notice to Proceed (NTP)	NTP (November/December 2011)
Lansdowne Neighborhood Association Board Meetings for plan input	Monthly—following NTP
Research Consulting Engineering Firms	Beginning immediately after NTP
Select Consulting Engineering Firm and begin work	Early 2012
Determine Volunteer participation event(s)	Spring 2012
Develop Education info for Website/Newsletter	By March 2012
Set Date(s) for Volunteer Work Day(s)	On recommendation of Consulting Engineer
Presentation of Plan at LNA General Meeting	June 2012
Submit Conceptual Plan to LFUCG	30 days after Completion of Plan

PROJECT BUDGET – GRANT ELIGIBLE EXPENSES & ORGANIZATION MATCH

Table 2. lists the Eligible Expenses for this project. Only properly invoiced items shall be reimbursed with grant monies or counted toward the Organization’s match. No expenses related to items outside of the project scope described herein, or any item to be covered by the Contingency Budget shall be performed without prior written approval from the LFUCG Grant Manager. Failure to do so may result in non-reimbursement for any such items.

Any work performed on this project prior to grant award by Urban County Council and Notice to Proceed from the LFUCG Grant Manager is NOT an eligible expense and shall not be reimbursed or counted toward the match.

TABLE 2. ELIGIBLE EXPENSES

BUDGET TABLE: LANSLOWNE NEIGHBORHOOD ASSOCIATION, INC.

Type of Expense	Participants	Item	Unit Price	Quantity	Funded by Organization	Funded by Grant	Total Expense	
Project Element: Conceptual Planning for Stream Improvements								
Volunteer Hours	LNA Committee	Volunteer Hours related to conceptual planning	\$ 7.25	per hour	150	\$ 1,087.50	\$ - \$ 1,087.50	
Professional Services	Engineering Firm (TBD)	Conceptual Planning	\$ 7,500.00	lump sum	1	\$ -	\$ 7,500.00 \$ 7,500.00	
Project Element: Educational Programming								
Volunteer Hours	Lansdale Neighborhood Association Members	Attending Educational Events	\$ 7.25	per hour	100	\$ 725.00	\$ - \$ 725.00	
Volunteer Hours	LNA Board	Planning of Educational Events	\$ 7.25	per hour	50	\$ 362.50	\$ - \$ 362.50	
Supplies	LNA Board	Printing Materials	\$ 325.00	total	1	\$ 325.00	\$ - \$ 325.00	
*CONTINGENCY BUDGET								
Fees	City, State, and/or Federal Agencies	Permit Fees	\$ 2,500.00	total	1	\$ -	\$ 2,500.00 \$ 2,500.00	
TOTAL PROJECT BUDGET:						\$ 2,500.00	\$ 10,000.00	\$ 12,500.00
						ORGANIZATION SHARE**	GRANT SHARE	
						20.0%	80.0%	

* Contingency can only be spent after written approval from LFUCG Grant Manager

** Organization share at end of project must be \$2,500.00 or greater (i.e. 20% of total)