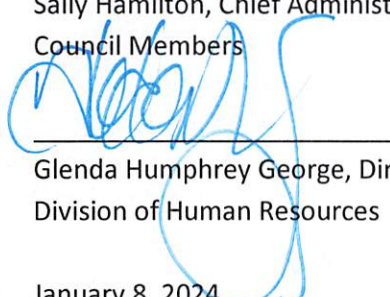




M E M O R A N D U M

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
Glenda Humphrey George, Director
Division of Human Resources

DATE: January 8, 2024

SUBJECT: Create Positions – Division of Fire and Emergency Services

Request:

The attached action is requesting authorization to create two (2) unclassified positions of Overdose Prevention Project Coordinator (Grade 519N) and one (1) unclassified position of Peer Support Specialist (Grade 516N) in the Division of Fire and Emergency Services, effective upon passage of Council.

Why are you requesting?

Upon the request of the division, the Division of Human Resources conducted a classification study on the requested positions. These positions were analyzed by staff using the whole job rank and factor comparison methods. As a result, a recommendation for their requested positions are described in this action.

What is the cost in this budget year and future budget year?

This action has a future impact of a cost of \$232,009.44



Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Overdose Prevention Project Coordinator	\$0	\$57,143.84	\$57,143.84
Overdose Prevention Project Coordinator	\$0	\$57,143.84	\$57,143.84
Peer Support Specialist	\$0	\$49,362.56	\$49,362.56
Total Annual Impact/ Salary and Benefits \$232,009.44			

File Number: 0045-24

Director/Commissioner: Glenda Humphrey George/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton at (859) 258-3037.

