

MAYOR LINDA GORTON



**LEXINGTON**

SALLY HAMILTON

CHIEF ADMINISTRATIVE OFFICER

TO: Mayor Linda Gorton  
Urban County Council

FROM:   
Geoff Reed, Commissioner, General Services

CC: Jamshid Baradaran, Director, Facilities & Fleet Management  
Chris Litton, Project Program Manager, General Services  
Teresa Grider, Administrative Officer, Facilities & Fleet Management

DATE: February 13, 2019

SUBJECT: Request Council Authorization to approve and award the Consultant Services Agreement with EHI Consultants for Design Services for RFP #3-2019.

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**Request authorization to:** Execute the Consultant Services Agreement between the Department of General Services, on behalf of Streets & Roads, and EHI Consultants for the Design Services of the New Salt Barn Site Assessment and Feasibility Study. This work was competitively bid under RFP #3-2019.

**Why are you requesting?** To execute the Consultant Services Agreement to move forward with the project design services and maintain the overall project schedule

**Department needs this action completed because:** To execute the Consultant Services Agreement to move forward with the project design services and maintain the overall schedule.

**What is the cost in this budget year and future budget years?**

**The cost for this FY is:** \$28,000.00

**The cost for future FY is:** N/A

**Advance Document Review:** Law Dept. {Yes/No, Completed By [Chad Edwards, 11/7/18]}

Risk Management: N/A

**Are the funds budgeted?**

**The funds are budgeted or a budget amendment is in process:** Budgeted

**Account number:** 2608-707201-0001-76101

**Project/Grant ID:** FACILITY\_2018      **Activity:** BUILD\_IMPR

**Budget Reference:** 2018      **Current Balance:** \$1,122,600.00

**File Number:**

**Director/Commissioner:** Jamshid Baradaran, Director, Facilities & Fleet Management  
Geoff Reed, Commissioner, General Services

