



**MEMORANDUM**

**TO:** Janet Graham, Commissioner  
Department of Law

**FROM:** Alisha Lyle, Administrative Specialist Principal  
Division of Human Resources

**DATE:** June 15, 2018

**RE:** Summary of Personnel Actions for Resolutions  
(Council Meeting – June 21, 2018)

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The following have been approved by the Mayor and are hereby submitted for Council approval for conditional offers to the following:

**PROBATIONARY CLASSIFIED CIVIL SERVICE APPOINTMENTS**

**New Hires**

Shad Allen, Accountant, Grade 516N, \$21.711 hourly in the Division of Accounting, effective July 9, 2018.

Margaret McClanahan, Administrative Specialist, Grade 513N, \$17.550 hourly in the Division of Accounting, effective July 2, 2018.

David Miracle, Technical Specialist, Grade 515N, \$18.797 hourly in the Division of Computer Services, effective upon passage of Council.



Frances Short, Human Resources Manager, Grade 525E, \$2,653.68 biweekly in the Division of Human Resources, effective July 9, 2018.

Kristin Wallace, Telecommunicator, Grade 514N, \$18.633 hourly in the Division of Emergency Management/E911, effective July 9, 2018.

Cory Mundy, Property & Evidence Technician, Grade 513N, \$18.917 hourly in the Division of Police, effective upon passage of Council.

Walter Frazier, Vehicle & Equipment Technician, Grade 514N, \$20.000 hourly in the Division of Facilities and Fleet Management, effective upon passage of Council.

Jeffrey Nalley, Code Enforcement Officer, Grade 516N, \$20.477 hourly in the Division of Grants and Special Programs, effective July 2, 2018.

Anthony Jackson, Recreation Supervisor, Grade 514E, \$1,592.08 biweekly in the Division of Parks and Recreation, effective upon passage of Council.

