




Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Sally Hamilton
Chief Administrative Officer

M E M O R A N D U M

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: September 28, 2015

SUBJECT: Create position – Personal Protective Equipment Technician, Division of Fire and Emergency Services

Request:

The attached action is requesting authorization to create one (1) classified position of Personal Protective Equipment Technician (Grade 511N) in the Division of Fire and Emergency Services, effective upon passage by Council.

Why are you requesting?

The Division is requesting this position to better meet the ongoing and changing needs of the Division. The purpose of this position is to provide the staffing necessary to respond to the needs of the division to properly maintain, inspect and track all personal protective equipment.

Upon the request of the division, and in accordance with Section 21-1 of the Code of Ordinances, the Division of Human Resources conducted a classification study on the requested position of Personal Protective Equipment Technician within the Division of Fire and Emergency Services. The position was analyzed by staff using the whole job rank and factor comparison methods. As a result, a recommendation for their requested position is described in this action.

What is the cost in this budget year and future budget years?

To illustrate, this has a 12-month future impact of a cost of \$47,556.00

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Personal Protective Equipment Technician	\$0	\$47,556.00	\$47,556.00
Total Annual Impact/ Salary and Benefits \$47,556.00			

Are the funds budgeted?

Funds are budgeted.

If you have questions or need additional information, please contact Alisha Lyle at 258-3957.

File Number:

1223-15

Director/Commissioner:

John Maxwell/Sally Hamilton