



**MEMORANDUM**

TO: Susan Speckert, Commissioner  
Department of Law

FROM: Alisha Lyle, Administrative Specialist Principal  
Division of Human Resources

DATE: April 15, 2021

RE: Summary of Personnel Actions for Resolutions  
(Council Meeting – April 22, 2021)

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The following have been approved by the Mayor and are hereby submitted for Council approval for conditional offers to the following:

**PROBATIONARY CLASSIFIED CIVIL SERVICE APPOINTMENTS**

New Hires

Clarence McCoy, Stores Clerk, Grade 508N, \$13.359 hourly in the Division of Streets and Roads, effective May 10, 2021.

Ashleigh Harmon, Probation Officer, Grade 515N, \$19.048 hourly in the Division of Community Corrections, effective May 3, 2021.

Shannon Parker, Staff Assistant Sr., Grade 510N, \$16.447 hourly in the Division of Revenue, effective May 24, 2021.



**PROBATIONARY COMMUNITY CORRECTIONS OFFICER APPOINTMENT**

Karina Lancaster, Community Corrections Officer Recruit, Grade 109N, \$15.384 hourly in the Division of Community Corrections, effective upon passage of Council.

Travis Strobe, Community Corrections Officer Recruit, Grade 109N, \$15.384 hourly in the Division of Community Corrections, effective upon passage of Council.

Sydney Kvindis, Community Corrections Officer Recruit, Grade 109N, \$15.384 hourly in the Division of Community Corrections, effective upon passage of Council.

Cassandra Willson, Community Corrections Officer Recruit, Grade 109N, \$15.384 hourly in the Division of Community Corrections, effective upon passage of Council.

ShiAnne Dean, Community Corrections Officer Recruit, Grade 109N, \$15.384 hourly in the Division of Community Corrections, effective upon passage of Council.

