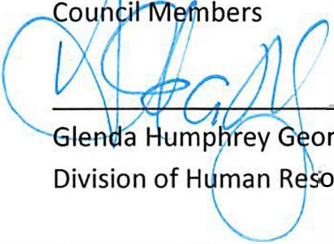




**M E M O R A N D U M**

**TO:** Linda Gorton, Mayor  
Sally Hamilton, Chief Administrative Officer  
Council Members

**FROM:**   
Glenda Humphrey George, Director  
Division of Human Resources

**DATE:** June 2, 2026

**RE:** Amendment to Authorized Strength

The attached action is requesting authorization to amend the classified and unclassified civil service authorized strength as follows:

In the classified civil service authorized strength:

- Reallocate fifteen (15) classified civil service positions of Early Childcare Assistant Teacher from Grade 510N to Grade 512N, including twelve (12) incumbents and three (3) vacant positions, in the Division of Family Services;
- Reallocate ten (10) classified civil service positions of Early Childcare Teacher from Grade 512N to Grade 518N, including eight (8) incumbents and one (1) vacant position, in the Division of Family Services;
- Reallocate three (3) classified civil service positions of Educational Program Aide from Grade 510N to Grade 512N, including incumbents, in the Division of Youth Services.

In the unclassified civil service authorized strength:

- Reallocate one (1) unclassified civil service position of Early Childcare Assistant Teacher from Grade 510N to Grade 512N, in the Division of Family Services;
- Reallocate three (3) unclassified civil service positions of Educational Program Aide from Grade 510N to Grade 512N, including the two (2) incumbents and one (1) vacant position, in the Division of Youth Services.
- All to become effective July 1, 2025

All funding for the positions is included in the FY 2026 approved budget.



**File Number:** 0564.25

**Director/Commissioner:** Glenda Humphrey George/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton 859-258-3037.

