

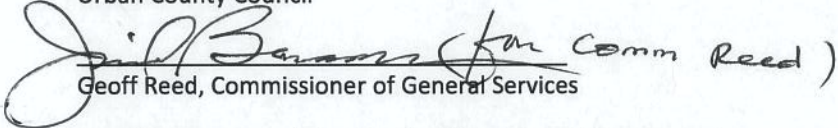
MAYOR JIM GRAY



LEXINGTON

GEOFFREY REED
COMMISSIONER
GENERAL SERVICES

TO: Mayor Jim Gray
Sally Hamilton
Urban County Council

FROM: 
Geoff Reed, Commissioner of General Services

CC: Jamshid Baradaran, Director, Facilities & Fleet Management

DATE: March 21, 2016

SUBJECT: Change Orders for Olympic Construction LLC's Contract to Build a Replacement Fire Station #2

On February 4, 2016, the Urban County Council passed Resolution Number 038-2016, accepting the bid amount of \$4,618,900.00 to Olympic Construction, LLC for the Fire Station #2 Replacement Construction for the Lexington Fire Department. Pursuant to Resolution 038-2016, a contract has been executed with Olympic Construction, LLC for this work.

Construction has started with a substantial completion date of March 6, 2017. In order to maintain the progressive construction schedule necessary, the Administration requests that Council authorize the Mayor or the Chief Administrative Officer to execute change orders to the contract subject to the following conditions:

- No individual change order increase exceeds Thirteen Thousand Dollars (\$13,000) (.27% of the original bid amount),
- No change order materially changes the scope of the project or contract,
- The cumulative total increase for all change orders executed pursuant to this resolution does not exceed One Hundred Twenty Five Thousand Dollars (\$125,000 (2.7% of the original bid amount)),
- Budgeted funds are available to cover change order increase,
- Any and all change order decreases are authorized,
- A summary of all change orders executed by this arrangement will be furnished to the Urban County Council quarterly, unless more frequent reporting is requested.

All change orders that fall within these conditions will be reviewed and recommended by the consulting architect (Brandstetter Carroll Inc.) and their sub-consultants, by the Urban County Government's Project Manager, and by the Commissioner of General Services to assure need, appropriateness, and accuracy. The reviews will be conducted prior to submittal of such change orders to the Mayor or Chief Administrative Officer for signature. Any changes that do not comply with these conditions will be submitted to the Council for authorization by the normal blue-sheet process.

Council authorization of this conditional change order process will help to prevent costly time delays in a project that is of high importance to the community.

File Number:

Director/Commissioner: Jamshid Baradaran, Director of Facilities & Fleet

