



**MEMORANDUM**

**TO:** Janet Graham, Commissioner  
Department of Law

**FROM:** Alisha Lyle, Administrative Specialist Principal  
Division of Human Resources

**DATE:** February 2, 2018

**RE:** Summary of Personnel Actions for Resolutions  
(Council Meeting – February 8, 2018)

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The following have been approved by the Mayor and are hereby submitted for Council approval:

**PROBATIONARY CLASSIFIED CIVIL SERVICE APPOINTMENTS**

Jonathan Johnson, Safety Officer, Grade 511N, \$17.377 hourly in the Division of Police, effective March 5, 2018.

David Smith, Safety Officer, Grade 511N, \$16.414 hourly in the Division of Police, effective March 5, 2018.

Michael Cook, Property and Evidence Supervisor, Grade 518E, \$2,260.48 biweekly in the Division of Police, effective February 5, 2018.



**PERMANENT CIVIL SERVICE APPOINTMENTS**

Michael Johnson II, Deputy Director of Enterprise, Grade 528E, \$3,100.00 biweekly in the Division of Parks and Recreation, effective February 28, 2018.

**CLASSIFIED CIVIL SERVICE LATERAL APPOINTMENT**

Katherine Osborne, Staff Assistant Sr., Grade 510N, \$15.919 hourly in the Division of Purchasing, effective March 5, 2018.

