



Plantory VISTA Site Supervisor Responsibilities and Duties:

- Provide day-to-day supervision of the activities of the VISTA member.
- Provide the VISTA member individualized On-Site Orientation and Training at the beginning of their term of service
- Use the approved VISTA work plan and VISTA assignment description (VAD) to guide tasks and responsibilities for the VISTA member to empower the capacity building activities of the member.
- Ensure that the VISTA member serves in a full-time capacity.
- Complete approval of member's timesheet weekly to ensure accuracy.
- Schedule regular, weekly meetings with the VISTA member for formal supervision, to discuss the project and other concerns.
- Conduct evaluations of the VISTA member's performance around six months into and near the end of the service year.
- Provide adequate working space, materials, supplies, and access to phone and internet services to permit the VISTA member to perform his/her assigned duties.
- Ensure that the VISTA member is reimbursed for all service-related travel associated with the project outside of Plantory sponsored events.
- Ensure the completion of VISTA-required forms at the request of The Plantory, as needed.
- Inform the Plantory VISTA Program Director of any changes in status of the VISTA member, and/or any other concerns related to the VISTA member or project.
- Inform the Plantory VISTA Program Director of any unapproved or excessive absences.
- Document any behavior issues and provide the documentation to the Plantory VISTA Program Director
- Support the VISTA member in providing monthly data reports to The Plantory, and check all reports for accuracy.
- Make every reasonable effort to ensure the health and safety of the VISTA member is protected during the performance of their assigned duties.
- Contact the Plantory VISTA Program Director with any questions or concerns.

Please sign to acknowledge that you have read and agree to follow the supervisor's responsibilities and duties.

Isabel Gereda Taylor
Supervisor

[Signature]
Supervisor Signature

5/17/17
Date

Pre-Application Memorandum of Understanding

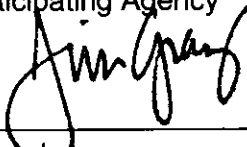
Pending full and final approval of the network concept paper and application by the CNCS State and National Offices, the Participating Agency agrees to:

1. Allow and ensure that appropriate project staff and VISTA members attend all CNCS/VISTA sponsored meetings and events.
2. Recruit, interview, check references, conduct required background checks, and complete required paperwork recommending candidates for selection as VISTA members.
3. Provide On Site Orientation and Training (OSOT) as required by CNCS. Provide additional in-service instruction and special training for member(s) as needed.
4. Discuss VISTA Assignment Description with member and provide them with a position description highlighting their specific activities and duties. A current VAD must be on file at all times with the Plantory.
5. Provide appropriate office space. Furnish members with any materials required for assignments (ie. books, paper, desk, computer, files, phone, access to copier, etc.)
6. Contribute between \$3000 and \$5500 (based on organizational budget and capacity) per member slot to the consortium as invoiced to cover the cost share and other network dues. This amount is subject to change slightly in the case that new expenses arise during year that are agreed to by VISTA Advisory Board, host agency, or partner agencies, or new expenses are assigned by CNCS itself. This should be paid by date provided on invoice. Payment guarantees a slot, not member placement; member recruitment is up to the Participating Agency.
7. Check reports completed by VISTAs for accuracy each month.
8. Provide for reasonable health and safety accommodations for members. The site shall not assign or require members to perform duties which would unduly jeopardize their safety or cause them to sustain injuries.
9. Report to the project sponsor within 12 hours any unscheduled changes of status and conditions of members, such as resignations, arrests, hospitalizations, and absences without leave.
10. Sign VISTA member's service log. Compile, verify, and submit members' service logs with an authorized signature twice each month (the middle and the end).
11. Allow member to attend training opportunities.
12. Provide confidentiality training for all members in accordance with site specific policies and procedures.
13. Provide mileage reimbursement or transportation on the job travel, as agreed to with member in CNCS transportation document.
14. Submit required completed paperwork to The Plantory on a timely basis. Ensure that members complete reports accurately and ontime.
15. Provide for on-going supervision of members through on-site observation, weekly check-in meetings with member, project meetings, staff meetings and monitoring of hours reported on service log.

16. Accept full responsibility for the oversight of members required to handle any financial transactions of the site.
17. Investigate and report accidents and injuries involving VISTA members to the Plantory. All reports shall be submitted in writing to the network supervisor.
18. If circumstances require, advance up to \$500 to any member in case of emergency (e.g. critical illness or death in the immediate family) to be reimbursed by CNCS if allowable according to VISTA guidelines.
19. Allow and encourage members to participate in CNCS Days of Service (ie. MLK Day, National Volunteer Week, Make a Difference Day, and any emergency local disaster relief).
20. In the event that a VISTA member terminates early from a site, full participation in VISTA site supervisor meetings, the reporting process, cost-share payment, and other consortium activities is expected through the end of the grant year. If a member terminates early, the participating agency is not permitted to fill the empty slot with a new member unless the CNCS State Office gives permission otherwise.
21. Submit signed Memorandum of Understanding in a timely manner in order to guarantee reserved slot in network.
22. Remain in communication with VISTA network host agency, Advisory Board, VISTA Leader, and State Office throughout grant year and VISTA service.
23. Follow all CNCS and VISTA network guidelines and policies.
24. Be a positive, supportive partner for the member, the Plantory, CNCS, AmeriCorps, and partner agencies.

Lexington-Fayette Urban County Government (Lexington Global Engagement Center, GLOBAL LEX)

VISTA Participating Agency



Agency Signature

Jim Gray,
Mayor, Lexington-Fayette Urban County Government

1306 Versailles Road, Suite 110

Address

Lexington

KY

40504

City

State

Zip

859-246-4333

<https://www.lexingtonky.gov/global-lex>

globallex@lexingtonky.gov

Phone Number

Website

Email

Values Statement

The members of the Plantory's VISTA community are committed to using fairness, transparency, respect, and flexibility to guide our work and interaction. The Plantory VISTA network seeks to go beyond cooperation to a place of true collaboration and innovation in our joint pursuit of our social missions. Everyone needs to feel welcome, comfortable and empowered while we work together to improve ourselves, our organizations, and our communities.

Community Agreement

1. We agree to actively maintain and contribute to a safe, positive, welcoming, and inclusive environment, recognizing that safety and inclusion take different forms for different people. We agree to be as considerate as possible to others' experiences.
2. We agree to respect and actively listen to others, openly and honestly engage with the Plantory VISTA network community, and consider views that are different from ours, even if it is difficult to do so. We will not proselytize our views through words or actions, but will engage in an authentic exchange with everyone.
3. When we disagree with a person or an idea, we will respectfully do so. Disagreements will be approached with the appropriate people in the proper time and place. We agree to be solutions-focused, and to recognize that discomfort and disagreement help us learn and grow together.
4. We agree that equity pertains to all people with NO exceptions. We will respect and welcome everyone.

Lexington-Fayette Urban County Government (GLOBAL LEX)

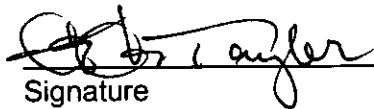
VISTA Participating Agency

VISTA site representative who will serve as liaison with The Plantory and who will be responsible for VISTA supervision:

Isabel Gereda Taylor Multicultural Affairs Coordinator

Name

Title



5/17/17

Signature

Date

Secondary site contact in case above-listed supervisor is absent:

Vanessa Grossl

Multicultural Affairs Program Specialist

Name

Title

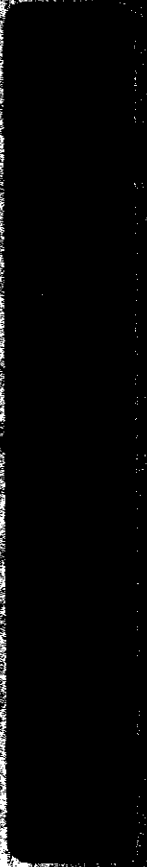
Vanessa Grossl

5/16/17

Signature

Date

GLOBAL LEX Organizational Chart



Vanessa Grossl
Multicultural Affairs Program Specialist

Rania Belmadani
LFUCG Language Access Specialist

Applicant Name: Lexington Fayette Urban County Government

Email Address * itaylor@lexingtonky.gov

Phone Number 859-258-3824

Organization Legal Name: Lexington Fayette Urban County Government (LFUCG) and its Lexington Global Engagement Center [GLOBAL LEX]

Organization Address * 1306 Versailles Rd. Suite 110, Lexington, KY 40504

Employer Identification Number (EIN) * 61-0858140

Type of Applicant * Local/County Government

VISTA Supervisor Name * Isabel Gereda Taylor

VISTA Supervisor Email Address * itaylor@lexingtonky.gov

VISTA Supervisor Phone Number 859-258-3824

What is your organization's mission? * The GLOBAL LEX Center's mission is to support the city and its residents, individually and collectively, to thrive in today's global environment through the deliberate encouragement of civic engagement, mutual understanding, and economic and artistic diversity.

In addition, the Office of Multicultural Affairs is charged with assessing the service needs of Lexington's international immigrants, refugees, visitors, students and other limited English proficient individuals and supports their civic integration and access to business and services. The office at GLOBAL LEX provides multilingual assistance and referrals, cross-cultural education and links to the international communities to all divisions of the Lexington-Fayette Urban County Government and to the community at-large on request.

Please give a summary of your organization's history. *

The Office of Multicultural Affairs was established by LFUCG in 2006 under the Commissioner of the Department of Social Services. Since then the Multicultural Affairs Coordinator, Isabel Taylor, has been a liaison for international residents and the community- at-large providing multilingual assistance, cross-cultural communication education and links to the various international communities. For 11 years Ms. Taylor has tracked the unprecedented growth of our foreign born residents. In 2012, the Council added a Multicultural Affairs Program Specialist position, Ms Vanessa Grossl, to assist the Multicultural Affairs Coordinator. More recently, LFUCG has added the position of Language Access Specialist filled by Dr. Rania Belmadani. It was in response to the explosion in that sector's growth, from 15,000 residents to some 60,000 residents, that LFUCG opened GLOBAL LEX in late August of 2015. With the assistance of 2 staff members, our first Vista Jamie Love, two part-time staff and dozens of volunteer interns from 7 area universities, the GLOBAL LEX serves an international community in Fayette County who now speak over 153 languages. The center helps address the needs of the local and immigrant population, currently

focusing on adults who need job, food security, housing, transportation and other targeted English language support such as financial literacy, health literacy, and American citizenship and cultural orientation. The Center is also spearheading innovative programs in multilingual driver's education, assisting with human trafficking awareness, and provides meeting and office space for area agencies and institutions. Foremost of these is the Mayor's International Affairs Advisory Commission that includes representatives from Asia, Africa, the Middle East, Europe and the Americas. Commissioners also include two members of the Lexington City Council, the city's CAO and 5 community members who are experts in some area relevant to international or immigrant affairs.

What are your organization's primary activities/programming? *

GLOBAL LEX is a multilingual, multidisciplinary educational center where local residents and our growing foreign born population celebrate cultural events, share an art gallery and discuss current international issues that impact us locally. The Center facilitates strategic partnerships to meet individual and community needs from literacy to international business assistance and relations. The center also provides direct service to individuals and groups that need language access assistance to programs and services.

Specifically, GLOBAL LEX offers 12-week targeted adult English classes in Driving & Public Safety for Arabic, French, Swahili, Lingala, Tshiluba, Kinyarwanda, Kinyamulenge, and Nepali speakers. GLOBAL LEX also facilitates Kentucky Refugee Ministries' citizenship classes each week, and conducts 1-on-1 tutoring sessions for the elderly and persons with literacy impediments as needed. Financial Literacy have been taught in partnership with Empucate International and Catholic Charities. The Lexington Housing Authority has conducted informational sessions at GLOBAL LEX where interpreters assist residents speaking languages of lesser diffusion to gain access to services and understand the housing programs offered by the Lexington Housing Authority and others.

In addition, GLOBAL LEX has partnered with KY State University to do "Winterizing" multilingual programs, with the University of KY to start a Music therapy program, with Peace Meal Gardens, Seedleaf, Locust Trace Agriscience Farm, BCTC and Transylvania University to offer garden tours with opportunities for clients to learn about gardening in Kentucky through the fall and winter, as well as things like typical pests and how to deal with those issues organically.

The GLOBAL LEX International Art Gallery is listed as an official gallery on the LexArts sponsored Gallery Hop. It is open late on those Friday evenings, rotating international art on loan by international artists living in Lexington, Consular loans, or locals who have been inspired by another culture/country and a discussion sessions are led by experts on culture or other related international topics.

GLOBAL LEX hosts monthly evening events to draw in Lexingtonians, as well as newer international residents, to effectively bridge the gap between our cultures. Past events have included a live-stream of an economist from the Paris School of Economics in partnership with the French Consulate in Chicago, a talk about the crises in the Middle East by a UK History Professor, a Chinese art presentation with painting demonstration, live traditional music, and food provided by the UK Confucius Institute, a Turkish Coffee event that coincided with an art gallery exhibit by Turkish/Azerbaijani/Iranian artist

Haydar Hatemi, a Russian Christmas celebration and art display, and an Indonesian presentation and art loan by the Indonesian Consul General from Chicago.

Several groups meet at GLOBAL LEX periodically, including the Human Trafficking Task Force, the Migrant Network Coalition, and the South Eastern Medical Interpreters Association, and KY Refugee Ministries as well as the Mayor's International Affairs Advisory Commission and its working committees. In addition, committees listed below are open for public participation and meet monthly to discuss and act on issues relating to education and advocacy, community and civic engagement, economic development, media and communications, arts and cultural affairs.

Who are your organization's beneficiaries? *

The public at large, particularly all international and local residents of Fayette County, and including students from Bluegrass area universities.

Please list your organization's staff members. *

Isabel Gereda Taylor, JD, LLM, Multicultural Affairs Coordinator

Rania Belmadani, PhD, LFUCG Language Access Specialist

Vanessa Grossl, Multicultural Affairs Program Specialist

Rosa Martin, Consultant on Hispanic Affairs and Yolanda Pinilla, part-time Administrative and Cultural Assistant

Please list your organization's Board Members. * N/A

The Multicultural Affairs Coordinator reports to the Department of Social Services Commissioner, to the Lexington City Council and to the Mayor's International Affairs Advisory Commission on the Lexington Global Engagement Center whose meetings are publicized and open to the public and who's Commissioners are the following members, including ten representatives from 5 regions of the world:

Dr. Nkongolo Kalala (Africa)—Chair

Dr. Francis Musoni (Africa)

Dr. Christel Broady (Europe)—Vice Chair

Bill Enright (Europe)

Vacant (Middle East)—

Dr. Nadia Rasheed (Middle East)

Dr. Huajing Maske (Asia)

David Carpenter (Asia)—International Business & Economic Development Chair

Freddy Peralta (Americas)

Vacant (Americas)

Amanda Bledsoe (Council Member)

Amy Caudill (At Large)

Isabel Gereda Taylor (LFUCG)-- Treasurer

Diana Queen (At Large)—Community & Civic Engagement Committee Chair

Elizabeth Leibach (At Large)—Education, Advocacy, Media & Communications Committee Co-Chair

Isabel Taylor (LFUCG)—Arts & Cultural Affairs Committee Chair

James Brown (Council Member)

Elodie Dickinson (LFUCG) Workforce Development Specialist

Marilyn Daniel (At Large)—Education, Advocacy, Media & Communications Committee Co-Chair

Ronnie Bastin (LFUCG) Commissioner of Public Safety

Sally Hamilton, CAO (LFUCG)

Vanessa Grossl (LFUCG)-- Secretary

Please list your organization's partners. *

South Eastern Medical Interpreters Association, Migrant Network Coalition, Kentucky Refugee Ministries, Bluegrass Community Health Clinic, Maxwell Street Legal Clinic, Kentucky Center for Restorative Justice, Faith Pharmacy, Surgery on Sunday, Nathaniel Mission, Mission Lexington, God's Pantry Food Bank, UK Confucius Institute, Partners for Youth, Bluegrass Irish Society, Bluegrass Indo American Civic Society, Kentucky Chinese American Association, Japanese America Society of Kentucky, Peace Meal Gardens, Seedleaf, Transylvania University, Georgetown College, Eastern Kentucky University, University of Kentucky, Bluegrass Community and Technical College, Bluegrass Literacy, Operation Read, Lexington Human Trafficking Task Force, Rescue & Restore, Office of the Fayette County Attorney, Catholic Charities, Christian Muslim Dialogue, LexArts, Lexington Human Rights Commission, Greenhouse 17, Lexcare, The Nest, Arbor Youth Services, Empucate International, Lexington Housing Authority, Lexington Human Trafficking Task Force, Lexington Bhutan Society and many more.

How many VISTAs are you requesting? *

1

What are the needs of your beneficiaries? *

Visitors to GLOBAL LEX are often in need of a broad range of services—clients who need citizenship classes, food/diaper support, basic literacy and financial literacy, or many other services to gain basic employment. Some have affordable housing needs, particularly for larger refugee families, and some deal with landlord/tenant, utility bill problems, or labor discrimination issues. Immigration lawyer and other legal referrals are common. At the other end of the spectrum the need for the highly educated may be credential reevaluation, ESL (specifically advanced English) to allow them to pursue advanced degrees, job placement services so that someone trained as an engineer isn't working as a housekeeper, etc. Broadly, our new Americans need driving and public safety classes in order to become empowered to get a learner's permit or driver's license in Kentucky. Just as with the local Lexington population, some deal with child custody issues, domestic violence, legal issues, childcare issues, medical/pharmacy issues, and need assistance accessing the services of many organizations due to the language/culture/financial barriers. Advocacy for and education about our different regions and groups is a need that is served as well.

What activities are you currently engaging in to meet those needs? *

GLOBAL LEX acts as a multilingual referral agency to other community organizations and seeks to serve the local and international populations through language support and advocacy. It strives to be a welcoming center for all and in this regard has hosted a variety of evening events, typically one per month that raise awareness of other cultures/regions of the world, and the issues faced by our new Americans. These events hold international art exhibits together with information on countries or regions, the Middle East for instance, which included an exhibit of artist Haydar Hatemi followed by a presentation by a UK History Professor on the crisis in the Middle East; then a Turkish Coffee demonstration and event sponsored by the Turkish community; a Chinese art and painting demonstration with live traditional music and Chinese buffet (compliments of the UK Confucius Institute); a livestream of a French economist presentation at the Paris School of Economics, in partnership with the French Consulate in Chicago; just to name a few. The GLOBAL LEX International Art Gallery is listed as an official gallery on the LexArts gallery hop guide, drawing in locals who may not otherwise have discovered the international art gallery and its multicultural exhibits.

Citizenship classes are held on Wednesday evenings at Global Lex, in partnership with Kentucky Refugee Ministries and are free and open to the public. In an effort to fill gaps in services without replicating services offered by other agencies, and in an effort to meet a most requested need, as indicated by clients, GLOBAL LEX has offered the previously mentioned 12 week Targeted ESL Driving & Public Safety course to adults who would like to pursue a learner's permit in Kentucky. We partnered with a UK ESL professor and the Fayette County Attorney's Office in this endeavor and developed a curriculum that is based on the Kentucky Driving Manual and intersperses American culture, as time permits. To date, the class has been offered in Swahili, French, Arabic, Kinyarwanda, Kinyamulenge, Lingala, Kirundi, and Nepali.

Additionally, clients often lack resources to make healthy food choices and have requested land on which to farm, so a fieldtrip was made with clients to Peace Meal gardens, Seedleaf, and Locust Trace Agriscience Farm. Clients learned of opportunities to farm at two of the locations and were offered

applications for plot-holders. Transylvania University also partnered with GLOBAL LEX to conduct a 4-week course in French/English that took place at a community garden on Third Street in May/June and covered topics such as how to continue growing through fall and winter in Kentucky, common pests, common plant diseases, and how to deal with these organically. KY State University funded "winterizing" kits that were provided to some 40 Nepali/Bhutanese, Congolese and Burundi refugees during a hands-on day seminar on how to winterize their home or apartment along with other recommendations in order to bring utility bills down while staying safe and comfortable during the winter in KY.

What are the outcomes of those activities to date? *

The very first Driving & Public Safety ESL class was designed as a pilot program for 12 in French, but the class drew dozens of participants speaking 5 different African languages. At the end of the first series alone, 21 students went to pursue a learner's permit and 20 were successful! An additional 5 went on to continue studying on driving simulators at the Fayette County Attorney's Office. Classes have now been given in Arabic, French, Swahili, Kirundi, Nepali, and Kinyarwanda plus a couple of other African languages.

Gallery Hop events and other evening programming at GLOBAL LEX have been met with great crowds of 60+ at nearly every event. They are often standing room only and receive rave reviews.

GLOBAL LEX is heavily involved in several educational community projects including planning the annual Human Trafficking Conference and World Refugee Day Summit, as well as in a new International Storytelling Project that is being facilitated by the Kentucky Center for Restorative Justice. Both the HT Conference and WRD Summit are well attended with knowledgeable presenters each year.

Continuous, ongoing Citizenship classes began in 2016 and are well-attended. One-on-one tutoring sessions are conducted on a walk-in basis by those whose work schedules prevent them from attending the evening class and for the elderly. It is very rewarding to see all of our clients so far pass the citizenship test and become new Americans.

GLOBAL LEX refers clients to partner agencies on a daily basis and has a diaper program (sponsored by Lexcare) and a free winter coat program (sponsored by the Fayette Co. Sherriff's Office) on site. In its first year alone, over 300 diapers have been handed out, more than 50 winter coats, and Global Lex has assisted with several domestic violence referrals for shelter, food bank referrals (several monthly), faith pharmacy referrals, Mission Lexington Dental Clinic referrals, and many others that have impacted the quality of life of our clients.

GLOBAL LEX has Jobs magazines delivered to our location and interns assist with resume development and help clients with online applications to temp agencies and local companies, in addition to beauty schools, etc. depending upon the client's career goals.

How will the VISTA help your beneficiaries? *

Through language and research capabilities a GLOBAL LEX VISTA will help to ensure that immigrants in our community receive the support they need to help them cope and even escape the cycle of poverty, isolation, and discrimination. The VISTA will facilitate bridging the gap between the international population and the local population through targeted ESL program development and outreach.

How will the VISTA help your organization? *

Lexington is just beginning to build infrastructure for an immigrant population that is now 1 in 6 people in our community. Having a VISTA at GLOBAL LEX will build the capacity of our organization through the development of sustainable programs, securing long term resources, and expanding current partnerships through increased networking with other community organizations, particularly in the areas of public safety, job development, food security, mental health (stress/coping skills), and literacy.

How will the VISTA help people in poverty? *

Due to language and cultural barriers, job entry and advancement limitations occur and acutely impact immigrant and refugee populations. The VISTA will assist with civic, economic, and linguistic integration of new Americans through targeted ESL program development, intern management and volunteer recruitment. The VISTA will also help connect the vulnerable groups with comprehensive community support services with non-profit and agency partners to raise awareness of and together tackle issues that affect the population on: food security and nutrition, human rights violations, labor law violations, human trafficking, linguistic barriers, credential evaluation and advocacy to help immigrants gain meaningful employment, driving & public safety, financial literacy, access to healthy food options, etc.

How do you plan to successfully manage your VISTA member? *

Isabel Taylor, Multicultural Affairs Coordinator will supervise and manage the VISTA member by examining community and Global Lex data to determine areas that may require assistance. Office space will be provided for the VISTA with a computer and access to a printer and other office supplies. Frequent face-to-face conversations will be most helpful as a forum to discuss the expectations among all parties. The VISTA will be formally introduced to the other staff and interns as well as to community partner organizations. Isabel will dedicate time to providing feedback through weekly supervision and evaluation meetings. She will also invest time in complying with program monitoring requirements. The VISTA will receive cross-cultural communication skills training, learn the use of in person and Language Line interpreter services, understand Title VI obligations, and gain other globally competent experiences.

How will you measure the success of your VISTA member and their projects/activities? *

Success of the VISTA member and his/her projects/activities will be ultimately measured by program before and after surveys, meetings to discuss and measure progress toward goals, and other documented evidence to support program development efforts. Self-assessments and a continuous quality improvement culture at GLOBAL LEX, use of center intake forms, and weekly and monthly reports of activities are all management tools that align our goals and may be used to measure success of the VISTA member.

Title of VISTA Project *

GLOBAL LEX VISTA: Multicultural Affairs Program Assistant

Please outline the project you have planned for the VISTA member, including goals, objectives, activities, and projected outcomes. *

Goal: To ensure language access to services so that immigrants in our community receive the support they need to help them escape the cycle of poverty particularly in the area of food security, job retention, and transportation opportunities.

Objective: Capacity building of GLOBAL LEX will be attained through the development of 3 sustainable programs in the areas of job development, mental health, and financial and other literacy.

Activities: Expanding community partnerships through networking and presentations.

Understanding and securing long term resources, including funding and committed community volunteers/advocates/board members/committee members.

Designing programs that meet the needs of clients served at GLOBAL LEX, based on requests data and surveys.

Outcome: GLOBAL LEX will serve a minimum of 200-300 clients throughout the year, in the target areas: job development, mental health (stress/coping workshops), and financial and other literacy.

What are your expectations for the VISTA program? *

To increase GLOBAL LEX's ability to serve more people more efficiently, engage new groups of people, and provide new and expanded services. To increase GLOBAL LEX's ability to monitor and improve program outcomes. To increase GLOBAL LEX's ability to generate additional resources, such as funding, volunteers, in-kind support, and partnerships.

Have you previously had a VISTA member? *

Yes

Do you currently have a VISTA member? *

Yes

Do you currently have a member from a different Americorps branch? *

No

Please send an email to krystal@plantory.org with the following attachments. *

Organization's logo

General Budget for your organization

Organizational chart

Strategic Plan (if applicable)

Signed pre-application MOU and Values Statement

Signed copy of the Supervisor's Responsibilities and Duties

Position description

Name of Authorized Representative *

Isabel Gereda Taylor, JD, LL.M.


Title * Multicultural Affairs Coordinator, Lexington Fayette Urban County Government

Phone Number * 859-258-3824

Date *



TO: Mayor Jim Gray
Honorable Members, Urban County Council

FROM: 
Chris Ford, Commissioner of Social Services

DATE: May 23, 2017

SUBJECT: Memorandum of Understanding for an AmeriCorps VISTA member for the Office of Multicultural Affairs

Request:

Request Council approval for the Mayor to sign an application and to execute a Memorandum of Understanding between the Lexington-Fayette Urban County Government and The Plantory. This MOU will provide for an AmeriCorps VISTA member for the Office of Multicultural Affairs for one year at a one-time cost not to exceed \$5,500.

Why are you requesting?

The AmeriCorps Vista member will assist with the development of curricula for new and ongoing program by the Office, manage data collection, reporting, participate in local meetings, and represent Global Lex when necessary. This national service member will provide full-time support for the activities of the Lexington Global Engagement (Global Lex) for one year.

What is the cost in this budget year and future budget years?

The cost is not to exceed \$5,500 for one year only.

Are the funds budgeted?

The funds are budgeted in account 1101-606104-0001-71299.

File Number: 0447-17

Director/Commissioner: Isabel Taylor, Program Coordinator/Chris Ford

