



**TO: LINDA GORTON, MAYOR  
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR  
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

**DATE: MAY 19, 2023**

**SUBJECT: Authorization to Execute Professional Services Agreement with Brandstetter Carroll, Inc. RFP 17-2023 Design Services for Douglass Park Pool and Bathhouse**

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**Request:** Council authorization to execute a Professional Services Agreement with Brandstetter Carroll, Inc. in the amount of \$317,700 to design a new pool and bathhouse at Douglass Park for the Division of Parks and Recreation.

**Purpose of Request:** The RFP selection committee, based on standard scoring methods, has found Brandstetter Carroll, Inc. received the highest score among the submitted bids. The approved funds will be used to design a new pool and bathhouse at Douglass Park.

**What is the cost in this budget year and future budget years?** Cost in FY23 is \$317,700. Future budget years will not be required for design.

**Are the funds budgeted?** Yes, funds for this project are budgeted as follows:

Fund	Dept. ID	Section	Account	Bud Ref	Project	Activity	Amount
3230	707602	7221	91015	2022	AR_AQUATIC_2022	DOUGLASS	\$317,700

**File Number:** 0570-23

**Director/Commissioner:** Conrad/Ford

