



# CENTRAL BUSINESS SYSTEMS

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SALES ORDER FORM

Date: April 6, 2012

### BILLING INFORMATION

### INSTALLATION INFORMATION

Bill To: Lexington-Fayette Urban County Government  
 Address: 200 E. Main Street  
 City: Lexington St: KY Zip: 40507  
 Phone: 859-258-2362 Fax: 859-258-3568  
 Contact: Sergeant Sean Ray  
 Email: Sray2@lfucg.com

Install To: Lexington-Fayette Urban County Government  
 Address: 150 E. Main Street  
 City: Lexington St: KY Zip: 40507  
 Phone: 859-258-2362 Fax: 859-258-3568  
 Contact: Sergeant Sean Ray  
 Email: Sray2@lfucg.com

### EQUIPMENT INFORMATION

Make	Model	Description	Amount
Hasler	IM1500	Folder inserter	
Hasler	IM1500MI	Meter interface	
Hasler	IM420	Mailing system	

Tax Exempt ID: \_\_\_\_\_ Dealer Promo Code: \_\_\_\_\_ Product Promo Code: \_\_\_\_\_ Sub Total +/- \_\_\_\_\_  
 Sub Total \_\_\_\_\_  
 P.O. # \_\_\_\_\_ Sales Rep: Ron Watts Ship to ID: \_\_\_\_\_ Tax \_\_\_\_\_  
 Total \_\_\_\_\_

### METER BILLING

On Lease 1st Year 2nd Year Funded By: \_\_\_\_\_ Check / ACH / Total Funds \_\_\_\_\_  
 Rate Change Protection Included? No Existing TMS #: \_\_\_\_\_ Meter Model: \_\_\_\_\_ Meter Promo: \_\_\_\_\_  
 METER CONNECTIVITY: LAN(DATA LINE) OR MODEM: IF LAN, IS IT IMMEDIATLEY AVAILABLE: YES/NO \_\_\_\_\_

Lease Terms: 60 month lease with payments in the amount of \$258.94 per month. Payment includes lease payment on Equipment, meter rental and maintenance for lease term.

Equipment Maintenance: Included in lease  
 Software Maintenance: N/A  
 Software Updates: N/A  
 Training: Basic training on equipment/software is included up to a maximum of 3 hours of training for 2 operators. (Additional training time may be purchased)  
 Additional Training: None  
 Special Instructions: \_\_\_\_\_  
 Equipment to Pickup: Hasler WJ150 and M1000 - return to MailFinance

### AUTHORIZATION

I hereby authorize Central Business Systems to order and install the equipment referenced above. In the case of an outright purchase title to the equipment herein referred to shall not pass until fully paid for.

By: (printed name) \_\_\_\_\_ Title: \_\_\_\_\_  
 Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Lexington  
859-276-1690

Louisville  
502-238-3196

Charleston  
304-343-0219



# CENTRAL BUSINESS SYSTEMS

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## Maintenance Agreement

COMPANY NAME: LFUCG - Police - Alarms Division		
ATTN:		
ADDRESS: 150 E Main St		
CITY: Lexington	STATE: KY	ZIP: 40507
TELEPHONE: 859-425-2337	FAX: 859-258-3568	
ANNUAL MAINTENANCE: No	MULTI YEAR: Yes	# OF YEARS: 5
MAINTENANCE INCL. IN LEASE: Yes	LEASE TERM: 60	#MONTHS @ /MO: 81.00

### Equipment Covered

MODEL	DESCRIPTION	SERIAL NUMBER	CHARGE
IM1500	Hasler folder/insertter		
IM1500MI	Hasler meter interface		
IM420	Hasler mailing system		
TOTAL			

This document includes important information about the Maintenance Agreement between Central Business Systems and the customer listed above.

**For Annual Agreement:** Central Business Systems will receive in advance, the amount listed above for a Maintenance Agreement on your Postage/Mailing Equipment. Contract will begin within 30 days of equipment installation. The agreement will renew at the end of the coverage period, automatically, for one year at the new yearly rate unless cancelled in writing by certified mail not less than 30 days nor more than 90 days prior to scheduled termination date.

**For Leased Maintenance:** Your Postage/Mailing Equipment is covered by a maintenance agreement and is non-cancelable and will remain in effect for the term of the lease. Coverage begins on the commencement date of the lease.

This coverage extends only to you, the original purchaser of the equipment, and is **Non-Transferable**. You are entitled to service if a hardware repair is required on your Postage/Mailing Equipment within the coverage period. This limited coverage is valid only within Central Business Systems normal service area.

Initial \_\_\_\_\_ Date \_\_\_\_\_

Lexington  
859-276-1690

Louisville  
502-238-3196

Charleston  
304-343-0218

## What are the terms of this Hardware Maintenance Agreement?

During the coverage period, Central Business Systems will repair or replace defective hardware components with serviceable components that are equivalent or superior in performance. On certain types of Postage/Mailing Equipment, Central Business Systems will perform, at least once during the coverage period, a **Regular Inspection** to include cleaning, lubrication, adjustments and testing if required.

Service will be performed during **Normal Business Hours**, Monday through Friday, 8:00 AM to 5:00 PM. Emergency Service required after **Normal Business Hours** and on **Observed Holidays** of Central Business Systems is not included under the Maintenance Agreement and will be billed at overtime hourly rates.

## How do I obtain service?

To obtain service, call Central Business Systems. An attempt will be made to diagnose and troubleshoot your problem over the telephone and, if necessary, a Technical Representative will be dispatched to your location.

If you chose to mail your product to Central Business Systems, you must prepay any shipping charges, taxes, or duties associated with transportation of the product. In addition, you are responsible for insuring any product shipped or returned. You assume risk or loss during shipping.

**NOTE:** shipping user-replaceable parts, such as keyboards, computer mice, cables, monitors, brushes, sponges and similar devices, directly to you, may fulfill Maintenance service agreement.

## What is not covered by this Maintenance Agreement?

- Products purchased from anyone other than Central Business Systems
- Consumable supplies.
- Additional Training after the basic installation training is not covered but can be purchased
- Damage from misuse, abuse, neglect or theft.
- Damage from acts of God.
- Damage from use outside the product's specifications or storage parameters.
- Damage from use over the manufacture's recommended monthly usage is not covered and additional charges may apply
- Damage from use of parts not manufactured for, or sold by Central Business Systems.
- Damage from modification or incorporation into other products.
- Damage from repair or replacement of parts by other than an authorized service provider Central Business Systems.
- Rate change upgrades.
- Electrical damage caused by not using an approved surge protector

**PLEASE NOTE** – Backups of all programs and data is the responsibility of the customer. Central Business Systems can assist, for an additional fee above the normal Software Maintenance Agreement, in the recovery and restoration process.

- Postage/Mailing Equipment refers to Postage Meter Bases, Feeders, Stackers, Modems, Scales, Folder/Inserters, Tabbing Equipment, Letter Openers, Personal Computers and Printers sold by Central Business System. Postage Meters are not sold by Central Business Systems and therefore are not covered by this Maintenance Agreement.
- Central Business Systems shall not be liable in any event for any incidental, consequential or special damage in connection with service, parts and labor provided hereunder or resulting from any use or failure of equipment, including, without limitation, liability for the Customer's expenses or loss of income while equipment is out of operation.
- When in Central Business System's opinion an overhaul becomes necessary on equipment over two years old or over the manufacturer's recommended two year cycle count, an itemized estimate covering the cost including material and labor will be presented for the Customer's approval before any work is done or parts ordered. The cost of the overhaul will be paid by the customer in addition to the Annual Service Agreement rate for such equipment. Should the Customer elect not to have the equipment overhauled, the Agreement may not be renewed at Central Business System's option.

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Customer Signature

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Date

Lexington  
859-276-1690

Louisville  
502-238-3196

Charleston  
304-343-0218



# CENTRAL BUSINESS SYSTEMS

e • print • mail

March 28, 2012

Sergeant Sean Ray  
LFUCG Police Department  
150 E. Main Street  
Lexington, KY 40507

Dear Sergeant Ray:

Per your request, please find attached pricing on a Hasler IM440 mailing system that you requested from Ron Watts, our VP of Sales.

Please be advised that this pricing along with the pricing you were given on the M1500 and IM420 will be honored by this company for 60 days.

Also, the GSA contract number for Neopost USA is GS25F0110M. The GSA contract price schedule is used by federal, state and local agencies.

On the state level, Central Business Systems vendor customer number is VC0000097742. This number is used when pricing equipment to the State of Kentucky utilizing the GSA price schedule.

Once the pricing has been accepted, we will prepare lease and sales documents that will reflect the pricing you were given for both applications.

Please let us know if you need anything else. Thank you.

Kind Regards,

Frank Shoaf  
President

# HASLER

## MailFinance Lease Agreement For use with all Hasler Products

Dealer Number	Dealer Name	Phone Number	Date Submitted
6313000	Central Business Systems	(859) 276-1690	

### Section (A) Billing Information

<b>Lexington-Fayette Urban County Government</b>			
Company Name (Full Legal Name)			
DBA			
Mailing Address	200 E. Main Street		
City State Zip+4	Lexington	KY	40503
County	Fayette		
Contact Name	Sergent Sean Ray		
Email Address	sray2@lfucg.com		
Phone Number	(859) 258-3671		
Fax Number			
Purchase Order #			
<input checked="" type="checkbox"/> Tax Exempt? (Exemption Certificate is required if Yes)			

### Section (B) Installation Information (if different from billing information)

<b>Lexington-Fayette Urban County Government</b>			
Company Name (Full Legal Name)			
DBA			
Installation Address	150 E. Main Street		
City State Zip+4	Lexington	KY	40503
County	Fayette		
Contact Name	Sergent Sean Ray		
Email Address	sray2@lfucg.com		
Phone Number	(859) 258-3671		
Fax Number			
Main Post Office		Zip+4	
<input checked="" type="checkbox"/> Use my existing TMS Account Number			

### Section (C) Products

Quantity	Model / Part Number	Description
1	IM420SYS	IM420 Base w/ Feed Deck, Moistener & Catch Tray
1	M1500	M1500 Inserter 2 Sheet and 1 Insert Feeders
1	M1500MI	Meter Interface to IM420/440

### Section (D) Payment Information

Number of Months	Monthly Payment (Plus applicable taxes)	Billing frequency
First 60	\$258.94	Quarterly

### Section (E) ACH Direct Debit (for lease payments only)

Bank Name			
Bank Contact Name			
Bank Routing Number	Bank Account Number		

Please attach a blank voided check. Deposit slips not accepted.

### Section (F) Services (check all that apply)

- Hasler iMeter™ / Postage Meter Rental
- TotalFunds Postage Management
  - "Download now, Pay later" options for commercial postage
- Online Advantage
  - MyAccount online postage account and postage usage monitoring
  - Ink cartridge re-order email alerts, remote diagnostics and software checks
- Online Postal Rates iMeter™ App
  - Automatic electronic USPS Postal Rates & Fees
- Online Postal Expense Management iMeter™ App
  - Online reporting to monitor, track and control postage expenditures
- Online USPS® E-Services iMeter™ App
  - Discounted electronic Confirmation Services
  - Online delivery tracking and delivery status email updates
- Online E-Services with Electronic Return Receipt iMeter™ App
  - USPS eServices with electronic signature proof of receipt
- Rate Change Protection Contract (for external scales only)
- SoftwareCare / Software Advantage (for shipping & accounting applications)
- Maintenance (Provided by your authorized Hasler dealer)

### Section (G) Approval

This document consists of a Product Lease ("Lease") with MailFinance Inc.; and/or a Postage Meter Rental Agreement ("Rental Agreement") and an Online Services and Software Agreement with Neopost USA Inc.; and a TotalFunds Account Agreement with Mailroom Finance, Inc. Your signature constitutes an offer to enter into the Lease and, if applicable, the other agreements, and acknowledges that you have received, read, and agree to all applicable Neopost USA Terms (versions D-03-11), which are also available at <http://www.neopostinc.com/terms/Dealer-Lease-03-11.pdf>, and that you are authorized to sign the agreements on behalf of the customer identified above. The applicable agreements will become binding on the companies identified above only after an authorized individual accepts your offer by signing below, or when the equipment is shipped to you.

Authorized Signature \_\_\_\_\_ Date \_\_\_\_\_

Print Name and Title \_\_\_\_\_

MailFinance Accepted By & Date Accepted \_\_\_\_\_

**ADDENDUM TO AGREEMENT**

This Addendum to Agreement is by and between MailFinance, Inc. ("MailFinance") and Lexington-Fayette Urban County Government ("Customer") with reference to the following:

- A. MailFinance and Customer are entering into a Product Lease Agreement (the "Lease"), pursuant to which MailFinance will lease products to Customer.
- B. Any defined term used herein shall have the same meaning as in the Lease.

In consideration of the mutual covenants contained herein and in the Lease, the parties agree as follows:

- 1. MailFinance and Customer agree to add the following new Section to the Lease:
  - a. "NON-APPROPRIATION: This Section is applicable only if the inclusion of such a non-appropriation provision is legally required. Lessee's obligations to make Lease payments, and any other amounts due for such Fiscal Period, is contingent upon the approval of the appropriation of funds by its governing body. In the event such funds are not appropriated for any Fiscal Period equal to amounts due under the Lease, Lessee may terminate the Lease effective on the first day of such Fiscal Period ("Termination Date") if: (a) Lessee has used due diligence to exhaust all funds legally available; (b) Lessor has received written notice from Lessee at least ninety (90) days, but no more than one-hundred twenty (120) days, before the Termination Date specifically declaring that money was not appropriated for this function by the governing body for the upcoming Fiscal Period; and (c) that funds are also not appropriated for products or services that replace those contracted for under this Agreement. Customer shall be obligated for any future annual period if MailFinance is not notified in writing as specified above."

The Lease, Rental Agreement, neoFunds Agreement, OSS Agreement, and this Addendum contain the complete understanding and agreement between the parties hereto, and supersede all representations, understandings or agreements prior to the execution thereof. Any changes or additions to the foregoing agreements will be valid only if they are in writing and signed by the appropriate parties. In the event of any conflict between the terms of the Lease and this Addendum, the terms of the Addendum shall control.

The parties have caused this Addendum to Agreements to be executed by their duly authorized representatives on the date set forth below.

**Lexington-Fayette Urban County Government**

**MailFinance Inc.**

By: \_\_\_\_\_

By: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Date: \_\_\_\_\_

Email: [msicredit@MSI-Leasing.com](mailto:msicredit@MSI-Leasing.com)  
 Hasler Product: 866.857.3311  
 Neopost Product 866.644.6327

To: Relationship Officer  
 Date: **April 6, 2012**

We are currently reviewing a lease financing application for the customer referenced below. As part of our due diligence, the company has authorized us to obtain a credit reference from your institution. On completion, please sign and fax the form to the number listed above. All information will be kept strictly confidential.

HASLER OR NEOPOST Product (Please indicate)  
**Hasler Im420, M1500 and M1500MI Meter Interface**

Customer Name  
**Lexington-Fayette Urban County Government**

Address  
**200 E. Main St. Lexington, KY 40507**

Contact Name  
**Sergent Sean Ray**

Customer Phone Number & Fax  
**859-258-3671**

A. BANK INFORMATION		B. BALANCE INFORMATION	
1. Bank Name		1. Account Opened (Date)	
2. Bank Contact Officer		2. Average Balances	
3. Phone & Fax Number		3. Overdrafts Noted? (Y or N)	

C. DETAILS OF CREDIT		D. TERMS/CONDITIONS	
1. Amount of Facility & Currently Outstanding		1. Original Amount of Facility & Currently Outstanding	
2. Secured/Unsecured (Secured by)		2. Secured/Unsecured (Secured by)	
3. Maturity Date		3. Term & Repayment Schedule	
4. Clean Up Required? (Y or N)		4. Commitment Date & Maturity Date	
5. Is Facility Convertible to a Term Loan? (Y or N)			

E. OTHER INFORMATION	
1. Have all facilities been handled as agreed?	
2. Any recent difficulties? (i.e. Restructures)	
3. Opinion of Management	
4. Has the relationship been satisfactory?	
5. Does the account officer recommend this company?	

**To be completed by customer:**

By my signature, I authorize the above noted bank to provide MailFinance with credit information.

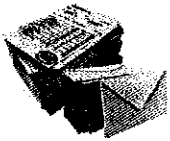
Authorized Signature \_\_\_\_\_  
 Title: \_\_\_\_\_  
 Date: \_\_\_\_\_



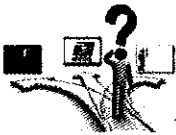
Data Management



Document Creation



Mail Assembly  
and Addressing



Carrier and  
Service Selection



Mail and Parcel  
Processing



Tracking and  
Management



Reporting and  
Cost Control

## **In House Solutions**

Presented To:

**LFUCG Police Department - Alarms Unit**

Submitted On:

**March 28, 2012**

**Ron Watts**

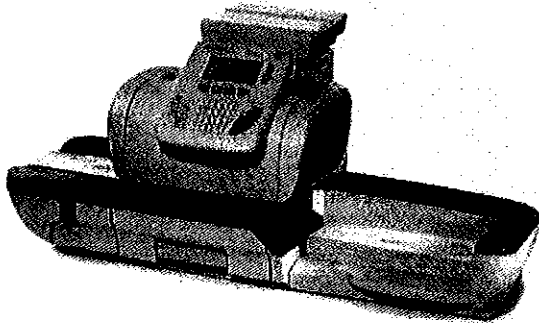
VP of Sales

Central Business Systems

859.317.7964 - direct

[rwatts@cbsedge.com](mailto:rwatts@cbsedge.com)





### LFUCG Police Department - Alarms Unit

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#### IM420 DIGITAL MAILING SYSTEM

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- State-of-the-art iMeter™ postage meter connects you to a host of powerful business Apps
- Compact ergonomic design with whisper-quiet operation - perfect for small businesses
- The smart and intuitive control panel provides true walk-up-and-use simplicity
- Powerfeed™ achieves fast batch processing and delivers that extra force when needed
- Automatic secure sealing and a built in postage label dispenser enhance productivity
- Exclusive Postal Rate Wizard offers guided selection across 140 USPS® rates and services

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#### SYSTEM CONFIGURATION

Hasler IM420 system

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#### INVESTMENT DETAILS

Please see Executive Summary for pricing details

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#### Ron Watts

VP of Sales  
859.317.7964 - direct  
rwatts@cbsedge.com

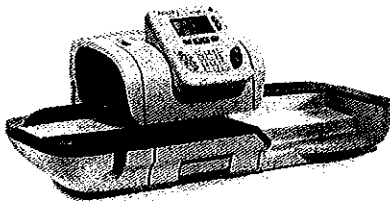


**Valid Until:**

4/28/12

Central Business Systems

### PRODUCT OVERVIEW



#### FEATURES

- Hasler iMeter™ postage meter
- "My Account" online account and data
- Semi-automatic feeding and sealing
- Processing speed up to 65 letters per minute
- Automatic thickness adjustment up to ½ "
- Ink cartridge capacity of up to 10,500 Impressions
- Rate selection using "Rate Wizard"
- "Smart Start" (with differential weighing option)
- Maximum thickness ½"; with moistening ¼ "
- 9 User text messages
- 9 Programmable jobs
- 8 Standard and 2 customizable ad dies
- Over 140 USPS® rates and services
- Departmental accounting (25 standard accounts)
- IBI-Lite ink saving indicia
- 4-digit pin-code authorization
- Automatic tape dispenser
- "Date Received" printing for incoming mail

#### OPTIONS

- External weighing platforms (5, 10, 30, 70 lb.)
- Differential weighing
- Departmental accounting upgrade (100 accounts)
- USB report printer
- Label/Barcode scanner

### HASLER iMeter™ APPLICATIONS (Apps)

- **Commercial Rates App** reduces postage costs by qualifying for discounted rates when mailing Priority Mail® and Express Mail® (standard)
- **Online Postal Expense Manager™ App** provides web reporting to monitor, track and control postage costs
  - Basic (standard)
  - Enhanced (optional)
  - Advanced (optional)
- **E-Services App** provides cost savings, track and trace capability, and reporting when processing mail using eDelivery Confirmation™ and eSignature Confirmation™ services (optional)
- **E-Services with eReturn Receipt App** for eCertified Mail® eliminates the green card and saves time and money by providing consolidated online access with email alerts (optional)
- **Remote Diagnostics App** provides remote technicians access to system info for quick support. (Standard) All technicians are USA based.
- **TotalFunds™ App** adds additional convenience and flexibility with download now, pay later postage. (standard)

### SPECIFICATIONS

#### SYSTEM DIMENSIONS

Length x Depth x Height 31" x 15" x 12"  
(Base, feeder, catch tray)

#### WEIGHT

26 lbs. (Base, feeder, catch tray)

#### ELECTRICAL REQUIREMENTS

Voltage 110 VAC  
Frequency 50-60 Hz

#### AGENCY APPROVALS/SAFETY CERTIFICATION:

UL Listed, CSA Approved, Complies with FCC rules Class A, Part 15; Energy Star

#### ENVELOPE SPECIFICATIONS

Minimum 3.5" x 5"  
Maximum 10" x 13"

**Option A:**

Lease - Hasler M1500 folder/insertter and Hasler IM420 Mailing system with Meter Interface

60 Month Lease - \$258.94 per month

Payment includes lease payment on equipment, meter rental and maintenance for lease term - All GSA/State Contract Pricing

~~**Option B:**~~

~~Lease - Hasler M1500 folder/insertter and Hasler IM440 Mailing System~~

~~60 Month Lease - \$269.89 per month~~

~~Payment includes lease payment on equipment, meter rental and maintenance for lease term - All GSA/State Contract Pricing~~