



TO: Mayor Jim Gray
Urban County Council

FROM:  (for S. H.)
Sally Hamilton, Acting Commissioner, General Services

CC: Jamshid Baradaran, Director, Facilities & Fleet Management
Chris Litton, Project Program Manager, General Services
Teresa Grider, Administrative Officer, Facilities & Fleet Management

DATE: October 19, 2018

SUBJECT: Request Council Authorization to Execute Change Order #1 with Bri Den Roofing, A Tecta America Co. #100-2018

Request authorization to: Execute Change Order #1 with Bri Den Roofing, A Tecta America Co. in the amount of \$737.84 and an additional zero (0) working days to the schedule for the Roof Replacement at Police Training Center Contract #100-2018. The new contract amount including this change order is \$259,737.84.

Why are you requesting? Per PR#1, flashing shall be provided at two roof penetrations in order to accommodate the relocation of an existing gas line and conduit currently located on the exterior face of the building in conflict with the current scope of the work.

Department needs this action completed because: To adjust the contract as required for construction.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$737.84

The cost for future FY is: N/A

Advance Document Review: Law Dept. **N/A** {Yes/No, Completed By [Attorney Name, Date]}

Risk Management **N/A** {Yes/No, Completed By [Official, Date]}

Are the funds budgeted?

The funds are budgeted or a budget amendment is in process: Budgeted

Account number: 2607-707201-0001-76101

Project/Grant ID: FACILITY_2017 **Activity:** BUILD_IMPR

Budget Reference: 2017 **Current Balance:** \$160,578

File Number: Bri Den Roofing, A Tecta America Co. #100-2018

Director/Commissioner: Jamshid Baradaran, Director, Facilities & Fleet Management

