


MAYOR LINDA GORTON



LEXINGTON

CHRIS FORD
COMMISSIONER
DEPT. OF GENERAL SERVICES

9TO: Mayor Linda Gorton
Urban County Council

FROM: 
Wanda Kean, Deputy Director
Division of Facilities and Fleet Management

DATE: January 9, 2025

SUBJ: Sole Source Procurement for Chevin Fleet Solutions LLC

Request:

Authorization to issue a sole source status to Chevin Fleet Solutions LLC and to execute a statement of work.

The statement of work is derived from the Master Services Agreement with Chevin Fleet Solutions, LLC per resolution 628-2003.

Purpose:

The Division of Fleet Services is requesting sole source status for Chevin Fleet Solutions LLC for the purchase of license fees and professional services to re-platform fleet management software application to cloud-based solution, migrate data from existing system and to optimize system forms and workflows.

Budgetary Implication:

The cost for the fiscal year 2025 is approximately \$159,000

Are funds budgeted?

Yes

1101-707301-0001-71304 - \$80,100

1101-707301-0001-96202 - \$78,900

File Number: 1245-24

Director/Commissioner: Jamshid Baradaran/Chris Ford

