



**TO:** Mayor Linda Gorton,  
Honorable Members, Urban County Council

**FROM:** Paul Stewart, Director of Computer Services

**DATE:** April 25, 2024

**SUBJECT:** Accela Software Maintenance Agreement

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**Request:**

Requesting Council approve the Mayor, on behalf of the Lexington-Fayette Urban County Government, to authorize the execution of the necessary documents for the Lexington-Fayette Urban County Government to purchase (cost not to exceed \$444,763.59) a software as a service maintenance agreement with Accela Government Software, Inc. for the purpose of supporting permitting, licensing, and code enforcement software utilized by Urban County Government employees, and residents of Fayette County. The agreement includes an outline of public access, asset management, land management, GIS maintenance, and managed services licensing. The agreement referenced is attached, and would be effective starting 7/1/24, and ends 6/30/25.

**Purpose:**

Urban County Government employees assigned at Water Quality utilize an on-premises instance of Accela to meet requirements of the EPA consent decree, and the system used to track all operations of that division. Planning, Building Inspection, Engineering, and Waste Management utilize a hosted instance of the product to process permits, inspections, and applications for building permits or other services provided by those divisions. Accela hosted also has a public facing portal that allows residents to directly track the status of their requests and make payments for permits and fees. Executing a standard software maintenance agreement provides the necessary licensing and support for the Urban County Government to continue utilizing the product, and provides a timely and effective method for support staff to have issues resolved in a timely manner.

**Budgetary Implication:**

Cost for FY25 is projected to be \$444,763.59



Are the funds budgeted? Yes

\$134,828.22: 1101-202505-0001-72205

\$69,763.03: 1101-202505-0001-71307

\$43,965.72: 1115-202505-0001-72205

\$22,748.81: 1115-202505-0001-71307

\$67,414.11: 4002-202505-0001-72205

\$34,881.51: 4002-202505-0001-71307

\$46,896.78: 4201-202505-0001-72205

\$24,265.41: 4201-202505-0001-71307

File Number: 0478-24

Director/Commissioner: Stewart/Rodgers

