

GENERAL TERM ORDER

R-774-2017
Contract # 306-2017

County of FAYETTE

Date 11-17-2017

Order Authorizing Expenditures

Office of SHERIFF

Calendar Year 2018

Comes KATHY H. WITT, in person and writing filed, in accordance with KRS 64.345, requesting the authorization of expenditures for his/her office for the calendar year 2018.

Whereas, the receipts, to the 75% account, of the office of the SHERIFF for the calendar year 2017 were \$10,603,279 and for the calendar year 2016 were \$10,350,000 and, whereas, I estimate the receipts for the calendar year 2018 to be \$11,750,000.

Estimated Receipts Calendar Year 2018 \$11,750,000

Surplus or (Deficit) December 31, 2017 \$ 800,000

Estimated Funds Available Calendar Year 2018 \$12,550,000

It is hereby moved that the SHERIFF be allowed to expend the total sum of \$12,550,000 for the operation of the office during the calendar year 2018.

It is hereby further requested that this total sum of \$12,550,000 be allocated as follows:

Salaries and Employer's Share of F.I.C.A Retirement & Insurance	<u>\$9,175,325</u>
Regular Office Expenses	<u>\$1,750,000</u>
Equipment	<u>\$1,624,675</u>
Total	<u>\$12,550,000</u>

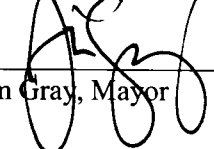
The SHERIFF further requests, that with the amount of \$9,175,325

requested for salaries, F.I.C.A., Retirement and Insurance that he/she be allowed to employ 103 deputies with the understanding that all deputies will serve at the pleasure of

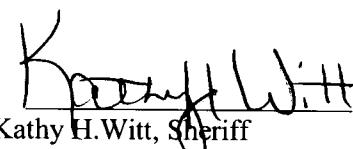
the said SHERIFF with the SHERIFF having full power of substitution from time to time as he/she may see fit.

Respectfully submitted,

APPROVED AND ORDERED BY:



Jim Gray, Mayor



Kathy H. Witt, Sheriff



MEMORANDUM

TO: Mayor Jim Gray
Members, Urban County Council

FROM: William O'Mara, Commissioner
Department of Finance

DATE: November 20, 2017

SUBJECT: General Term Orders (2018) for- Fayette County Sheriff and Fayette County Clerk

Every year the Urban County Council approves a calendar year General Term Order (GTO) for the Fayette County Clerk and the Fayette County Sheriff. The GTO is basically an authorization form that summarizes maximum annual expenditures for personnel, operating and capital and is used by the Department of Local Government as a guideline for approval of reimbursement of expenditures. The 2018 GTO's need to be approved in order for the expenditures of these offices to be processed by the Department of Local Government. The following table summarizes the revised budget outlined in the GTO's.

	2018 GTO – Sheriff	2018 GTO – County Clerk
Receipts	\$ 11,750,000.00	\$ 5,800,000.00
Surplus	\$ 800,000.00	\$ 550,000.00
Total Funds Available	\$ 12,550,000.00	\$ 6,350,000.00
Personnel	\$ 9,175,325.00	\$ 5,332,000.00
Operating	\$ 1,750,000.00	\$ 600,000.00
Equipment	\$ 1,624,675.00	\$ 413,000.00
Discretionary Funds	\$ - 0 -	\$ 5,000.00
Total Expenditures	\$ 12,550,000.00	\$ 6,350,000.00



GENERAL TERM ORDER

County of Fayette
Office of County Clerk

Date November 16, 2017
Order Authorizing Expenditures
Calendar Year 2018

Comes, Donald W. Blevins, Jr., in person and writing filed, in accordance with KRS 64.345, requesting the authorization of expenditures for his/her office for the calendar year 2018.

Whereas, the receipts, to the 75% account, of the office of the County Clerk for the calendar year 2016 were \$5,859,534, and for the calendar year 2017 were \$5,800,000 (est.), and, whereas, I estimate the receipts for the calendar year 2018 to be \$5,800,000.00.

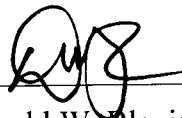
Estimated Receipts Calendar Year <u>2018</u>	<u>\$5,800,000.00</u>
Surplus or (Deficit) December 31, <u>2017</u>	<u>\$ 550,000.00</u>
Estimated Funds Available Calendar Year <u>2018</u>	<u>\$6,350,000.00</u>

It is hereby moved that the County Clerk be allowed to expend the total sum of \$6,350,000.00 for the operation of the office during the calendar year 2018. It is hereby further requested that this total sum of \$6,350,000.00 be allocated as follows:

Salaries and Employer's Share of F.I.C.A., Retirement & Insurance	<u>\$ 5,332,000.00</u>
Regular Office Expenses	<u>\$ 600,000.00</u>
Equipment	<u>\$ 413,000.00</u>
Discretionary Funds	<u>\$ 5,000.00</u>
Total	<u>\$ 6,350,000.00</u>

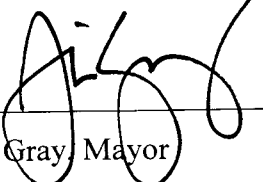
The County Clerk further requests, that with the amount of \$5,332,000.00 requested for salaries, F.I.C.A., Retirement and Insurance that he/she be allowed to employ up to 80 deputies with the understanding that all deputies will serve at the pleasure of the said County Clerk with the County Clerk having full power of substitution from time to time as he/she may see fit. Finally, the County Clerk requests discretionary funds of \$5,000.00 for personnel support in the form of retirement and holiday celebrations, wellness program, and other related incidental expenses.

Respectfully submitted,



Donald W. Blevins, Jr., Fayette County Clerk

APPROVED AND ORDERED BY:



Jim Gray, Mayor

Donald W. Blevins
Clerk of Fayette County

November 17, 2017

To: Mayor Jim Gray
Members, Urban County Council

FROM: Donald W. Blevins, Jr.
Fayette County Clerk



RE: General Term Orders
Calendar Year 2018

Submitted herewith are the 2018 General Term Orders for the Fayette County Clerk and the Fayette County Sheriff.

These two officers are fee officers in county government. According to the Kentucky Constitution, each of these officers is to operate from 75% of the fees and commissions authorized by statutes, with the remaining 25% paid over to the LFUCG quarterly. The documents presented project the expenditures for staff, expenses and capital expenditures subject to the revenue comprised of the 75% of fees and commissions received.

After the LFUCG Council approves the General Term Orders and they have been signed by the Mayor, the County Clerk and the Sheriff will send their General Term Orders to the County Fee Division of the Finance Cabinet. All expenditures must be authorized by the pertinent officer and submitted to the Cabinet for review and approval.

Please have the appropriate Resolution prepared by the Law Department and submitted to the Council Docket for approval.