



TO: Mayor Linda Gorton
Urban County Council

FROM: *(Signature)*
Monica Conrad, Acting Commissioner, General Services

CC: Jamshid Baradaran, Director, Facilities & Fleet Management
Chris Litton, Project Program Manager, General Services
Teresa Grider, Administrative Officer, Facilities & Fleet Management

DATE: December 29, 2020

SUBJECT: Request Council Authorization to amend the Consultant Services Agreement with EOP Architects for Design Services associated with RFP #1-2019.

Request authorization to: Execute Change Order #2 in the amount of \$12,866.00 with EOP Architects as an amendment to their contract for the Design and Construction Administration Services of the Government Center Building Envelope Improvements. The new contract amount including this change order is \$115,578.14.

Why are you requesting? To execute the amendment to the Consultant Services Agreement to continue with the construction administration services and maintain the overall project schedule.

Department needs this action completed because: To execute the amendment to the Consultant Services Agreement to continue with the construction administration services and maintain the overall project schedule.

What is the cost in this budget year and future budget years?

The cost for this FY is: \$12,866.00
The cost for future FY is: N/A

Advance Document Review: Law Dept. N/A {Yes/No, Completed By [Attorney Name, Date]}
Risk Management N/A {Yes/No, Completed By [Official, Date]}

Are the funds budgeted?

The funds are budgeted or a budget amendment is in process: Budgeted

Account number: 2609-707201-0001-91012

Project/Grant ID: FACILITIES_2019 Activity: BUILD_IMPR

Budget Reference: 2019 Current Balance: \$365,367

File Number:

Director/Commissioner: Jamshid Baradaran, Director, Facilities & Fleet Management

