



TO: Mayor Linda Gorton
Urban County Council

FROM: Jason G. Wells, Fire Chief

DATE: February 13, 2023

SUBJECT: Sole Source Certification and Agreement -PSTrax

The Division of Fire and Emergency Services requests authorization to establish Station Automation, Inc. (dba PSTrax) as a sole source vendor and to enter into an agreement to purchase inventory tracking software. The initial term of the agreement is three years, with one automatic renewal for one year. There is a 365-day money-back guarantee to ensure satisfaction with the system. At the end of the initial term (or any subsequent renewal term), either party may give the other party written notice of its intent to terminate the agreement by providing at least 30 days' notice.

PSTrax is the industry-leading Operations Readiness and Logistics Management system for Fire and EMS agencies. PSTrax provides a platform that enables the department to track all apparatus, equipment, inventories, and controlled substances in one place and is the only stand-alone company specifically focused on operations checks and logistics management for Fire and EMS agencies.

Budgetary Implications: Yes

Advance Document Review:

Law: Yes, Completed by M. Sanner, 02/01/2023

Risk Management No

What is the cost in this budget year and future budget years?

The cost for this FY is: \$36,000

The cost for future FY is: \$18,000 (annual maintenance)

Are the funds budgeted? Budget amendment is in process.



Account number: 1101 505702 5716 75101

File Number:

Director/Commissioner: Wells/Armstrong

