



**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: CHARLIE LANTER, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: JANUARY 16, 2019

SUBJECT: Kentucky Department for Libraries and Archives - Local Records Program Grant

Request: Council authorization to accept an award of funds in the amount of \$11,670 from the Local Records Branch of the Kentucky Department for Libraries and Archives to complete the codification of LFUCG's Zoning Ordinances on an online platform for public accessibility and permanent storage.

Why are you requesting

On October 25, 2018, the Council authorized an application to the Local Records Branch of the Kentucky Department for Libraries and Archives requesting funds in the amount of \$11,670. Funds will be used to complete the codification of LFUCG's Zoning Ordinances on an online platform for public accessibility and permanent storage. The Division of Planning and the LFUCG Law Department have been working to correct, reformat, and prepare LFUCG's Zoning Ordinances for publication. Once this phase of the project is completed, the Council Clerk's Office will finalize the corrections and updates, then work to upload the Ordinances onto a secure third-party online platform. This will create a permanent location to store these Ordinances, create wider accessibility to the public, help to streamline the update and revision process, and allow LFUCG to house the Zoning Ordinances in a manner that adheres to the standards of records retention and transparency of government that LFUCG has set forth.

The source of funds is the state general fund. No matching funds are required.

What is the cost in this budget year and future budget years? A one-time award has been made for \$11,670 to pay for the support of a third-party contractor to codify and upload the Ordinances onto a third-party platform. There are no expenses in future years.

Are the funds budgeted? Budget Amendment 9777 is in process.

File Number: 0068-19

Director/Commissioner: Abigail Allan/Sally Hamilton

