



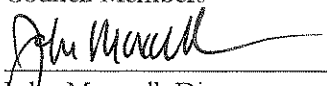
Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Sally Hamilton
Chief Administrative Officer

M E M O R A N D U M

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: December 12, 2014

SUBJECT: Create Position – Division of Fire & Emergency Services

The attached is requesting authorization to abolish one (1) position of Administrative Specialist (Grade 513N) and create one (1) position of Administrative Specialist Principal (Grade 518E) in the Division of Fire & Emergency Services, effective upon passage by Council.

The Division states that the goal of this adjustment is for this person to gain working knowledge of the other civilian administrators within our division and provide job redundancies across all disciplines within the division. Functional areas would include payroll, fiscal officer, risk management/insurance coordinator, open records, fire prevention support and etc.

The fiscal impact for FY2015 (9 pay periods) will be a cost of \$1,527.35 charged against the Division of Fire & Emergency Services' operating account. All costs include benefits.

Name	Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Donna Fogle	Administrative Specialist	\$43,401.57	\$0	\$(43,401.57)
Vacant	Administrative Specialist Principal	\$0	\$46,915.70	\$46,915.70
Total Annual Impact/ Salary and Benefits \$4,412.34				

If you have questions or need additional information, please contact Alisha Lyle at (859) 258-3957.

Log #15-0041