



JUSTIFICATION FOR SOLE SOURCE CERTIFICATION

Sole Source Purchases are defined clearly, based upon a legitimate need, and are limited to a single supplier. Sole source purchases are normally not allowed except when based upon strong technological grounds such as operational compatibility with existing equipment and related parts or upon a clearly unique and/or cost effective feature requirement. The use of sole source purchases must be justified and shall be limited only to those specific instances in which compatibility or technical performance needs are being satisfied.

Sole Source Services are defined as a service provider providing technical expertise of such a unique nature that the service provider is clearly and justifiably the only practicable source available to provide the service. The justification shall be based on the uniqueness of the service, sole availability at the location required, or warranty or defect correction service obligations of the service provider.

This form must be filled out for the request to purchase any good or non-professional service that requires a competitive procurement process (informal quotes (\$1001-\$10,000), formal quotes (\$10,001 - \$19,999.99), or formal bid (\$20,000 or more) as defined in the LFUCG's Purchasing Manual. This form must be completed in its entirety and attached to the purchase requisition.

Note: Sole Source Purchase requests for goods exceeding \$20,000 will require approval by the Urban County Council by submitting an Administrative Review Form. A copy of this form must be signed off by Central Purchasing and attached to the Administrative Review Form.

Requesting Division

Name Batt Chief Gregg M. Bayer Division/Dept Fire and Emergency Services, Special Operations

Phone (859) 231 - 5623 Email bayerg@lexingtonky.gov

Type of Purchase: () Goods/Materials/Equipment (X) Services

Cost: \$20,000.00

Sole Source Request for the Purchase of: Structural Collapse Technician Course, 80hrs, 90 hr TTT, 30 SCT students, 5 TTT, 2 Instructors and equipment

 One Time Purchase To Establish Sole Source Provider Contract
(subject to annual review and approval by Central Purchasing and/or Urban County Council)

Vendor Information

Business Name: Spec. Rescue International

Contact Name Larry Phillips

Address 2697 International Parkway, Ste 198-4
Virginia Beach, Virginia 23452

Phone (757) 468-4513 Email specrescue@aol.com



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STATEMENT OF NEED: (Add additional pages as needed)

My division/department's recommendation for sole source is based upon an objective review of the product/service required and appears to be in the best interest of the LFUCG. I know of no conflict of interest on my part, and I have no personal involvement in any way with this request. No gratuities, favors, or compromising actions have taken place. Neither has my personal familiarity with particular brands, types of equipment, materials, persons or firms been a deciding influence on my request to sole source this purchase when there are other known suppliers to exist.

1. Describe the product or service and list the necessary features this product provides that are not available from any other option.

In 2010 the Lexington Fire Department expanded a much needed capability to provide Urban Search and Rescue resources not only locally, but regionally and throughout the state if needed. That initial training was put forth by an agency that trains the federal contingent of FEMA USAR teams, Spec. Rescue International. Spec. Rescue was initially selected from a competitive bidding process under the LFUCG purchasing guidelines. The training was not only for Lexington Fire Department members, but hosted many other departments and agencies from around the region. A total of 70 trained personnel emerged from two 80 hour classes and one train the trainer course. Since that time the "team" has been successfully deployed on several large scale incidents, most notably the West Liberty Tornadoes in March of 2012. Recognizing the need for expanded USAR assets in Kentucky the Kentucky Office of Homeland Security asked the Lexington Fire Department to host another class (SCT #3) again this fall. The methodology, curriculum, procedures and operational guidelines taught by spec rescue mimic the FEMA standards. In order to maintain continuity of this highly specialized training not only to our department as a host agency, but surrounding departments, it is imperative that spec. rescue international provide the training for the next and subsequent SCT classes being offered. Technical Rescue is a highly specialized field in which time for education, training, and operations can not be compromised. Utilizing the same professional services vendor in order to maintain continuity, sustainability and solidifying methodology and operational practices from class to class is absolutely essential to the outcome of the mission.

2. Below are eligible reasons for sole source. Check one and describe.

Licensed or patented product or service. No other vendor provides this. Warranty or defect correction service obligations to the consultant. Describe why it is mandatory to use this licensed or patented product or service.

Existing LFUCG equipment, inventory, custom-built information system, custom-built data inventory system, or similar products or programs. Describe. If product is off-the-shelf, list efforts to find other vendors (i.e. web site search, contacting the manufacturer to see if other dealers are available to service this region, etc.)

Uniqueness of the service. Describe.

This is a service provided in the past by Spec. Rescue International. Their instructors are experienced operators that come from the Federal Urban Search and Rescue System and many have been with that system since the inception of that program. No other vendor brought that level of experience from the Oklahoma City Bombing to the Pentagon/World Trade Towers, and numerous hurricane and earthquake deployments, national and international. Not only do they provide the instruction, but the equipment needed, thus eliminating the additional cost of purchasing or repairing equipment LFD has for training.

The LFUCG has established a standard for this manufacturer, supplier, or provider and there is only one vendor. Attach documentation from manufacturer to confirm that only one dealer provides the product.



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As previously stated this vendor provided training for SCT class 1 and 2 in the spring of 2010, and since that time we have had a continual relationship through the federal task force system with them. The vendor not only provided what was outlined in the RFP, but exceeded the expectations. Evaluations not only on the local level were outstanding but the Kentucky Office of Homeland

Factory-authorized warranty service available only from this single dealer. Sole availability at the location required. Describe.

Used item with bargain price (describe what a new item would cost). Describe.

Other – The above reasons are the most common and established causes for an eligible sole source. If you have a different reason, please describe:

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3. Describe efforts to find other vendors or consultants (i.e. phone inquires, web site search, contacting the manufacturer to see if other dealers are available to service region, etc.).

Efforts have been made through the original bid to find other vendors. At that time one other vendor applied but was significantly higher and provided fewer products. I.e. provided instruction, but did not provide equipment to use for purposes of training.

4. How was the price offered determined to be fair and reasonable?

(Explain what the basis was for comparison and include cost analyses as applicable.)

With the decline of the economy Spec. Rescue has extended a price that is identical for the services rendered in 2010.

5. Describe any cost savings realized or costs avoided by acquiring the goods/services from this supplier.
