



Lexington-Fayette Urban County  
Division of Police  
**MEMORANDUM**  
Lexington, Kentucky

DATE OF ISSUE  
January 14, 2014

EFFECTIVE DATE

NUMBER  
BOA:14-005

**TO:**  
Ronnie Bastin  
Chief of Police

**SUBJECT:**  
CPR Contract

**FROM:**  
Assistant Chief Robert Stack  
Bureau of Administration

Attached is a recommendation from Training Section to enter into an agreement with the American Red Cross for CPR certification cards for Division personnel. The cost of this agreement is \$4,081.00, which is for 550 cards at the current cost of \$7.42 per card. Instructor certification is being provided by the American Red Cross and there is no separate cost for this training. If you concur with this recommendation, please forward the attached agreement to the Department of Law for review. Once approved, I request a resolution by the Council authorizing the Mayor to sign this agreement with the American Red Cross and for the expenditure of funds up to \$5,000.00, using existing funds budgeted within the Division of Police.

The amount authorized in the resolution exceeds \$4,081.00 in the event we need to pay for certification of new hires. If the resolution requires the specific budget line for the resolution, please let myself or Commander Lawrence Weathers know and we will provide it. The Training Section is in the process of requesting a budget amendment to cover this expense.

*Robert Stack*

Assistant Chief Robert Stack  
Bureau of Administration

RS/sc  
Attachment



Lexington-Fayette Urban County  
Division of Police  
**MEMORANDUM**  
Lexington, Kentucky

DATE OF ISSUE

January 13, 2014

EFFECTIVE DATE

NUMBER

TO:

Assistant Chief Robert Stack  
Bureau of Administration

SUBJECT:

First Aid / CPR Certification

FROM:

Commander Lawrence Weathers  
Bureau of Administration - Training Section

Please see the attached contract for designating the American Red Cross as the authorized provider for Adult and Pediatric First Aid/ CPR/ AED certification at a rate of \$7.42 per person. The Training Section contacted the only other provider of the certification services for the region and their certification rate is \$11.63 per person. Based on the cost difference the Training Section is recommending the American Red Cross as the provider for the listed certification services. Certification is valid for two years.

Please forward the attached provider agreement to through proper channels for review and signature approval

Thank you,

(e- mailed)

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Commander Lawrence Weathers  
Bureau of Administration – Training Section  
(859) 425 -2320