



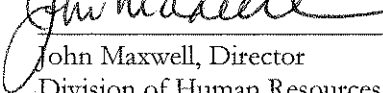
Lexington-Fayette Urban County Government
DIVISION OF HUMAN RESOURCES

Jim Gray
Mayor

Sally Hamilton
Chief Administrative Officer

M E M O R A N D U M

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
John Maxwell, Director
Division of Human Resources

DATE: October 30, 2014

SUBJECT: Abolish/Create position – Department of Environmental Quality and Public Works

The attached is requesting authorization to abolish two (2) unclassified positions of Administrative Officer Part-time (Grade 523E) and create one (1) classified position of Administrative Specialist Sr. (Grade 516N) in the Department of Environmental Quality and Public Works, effective upon passage by Council.

This new position is needed due to a recent departure of one Administrative Office and expectation of departure of another by the year end. The creation of the new Administrative Specialist Sr. position will reflect the current needs of the office.

The fiscal impact for FY2015 (14 pay periods) will be a saving of \$11,439.20. All costs include benefits.

Name	Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Marian Zeitlin	Administrative Officer P/T	\$26,603.20	\$0	\$(26,603.20)
Paula King	Administrative Officer P/T	\$26,603.20	\$0	\$(26,603.20)
Vacant	Administrative Specialist	\$0	\$	\$42,553.93
Total Annual Impact/ Salary and Benefits \$21,244.23				

If you have questions or need additional information, please contact Alisha Lyle at (859)258-3957.

Log #15-0034