




**TO:** Mayor Linda Gorton  
Urban County Council

**FROM:**   
Jennifer M. Carey, P.E., Director  
Division of Environmental Services

**DATE:** May 15, 2023

**SUBJECT:** Request authorization to execute an agreement with Tetra Tech, Inc., for professional services as described in RFP #9-2023

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**Request**

The purpose of this memorandum is to request Council authorization for the Mayor to execute a Purchase of Service Agreement, awarded pursuant to RFP #9-2023, with Tetra Tech, Inc., to develop GHG emissions inventories for Lexington-Fayette County and for LFUCG facilities and operations, recommend GHG reduction targets (goals) for 2030 and 2050 which align with nationwide targets, and develop a reduction plan at a cost not-to-exceed \$135,393.00.

**Why are you requesting?**

The selection committee has recommended the selection of Tetra Tech, Inc., in response to RFP #9-2023 Greenhouse Gas Emissions Inventory, Target Setting and Reduction Plan. The re-activation and tracking of the community-wide and LFUCG greenhouse gas emissions inventories will establish a 2021 baseline to help set reduction targets and propose data-driven actions and strategies to achieve GHG reductions.

**What is the cost in this budget year and future budget years?**

The cost for FY23 is \$135,393.00. There will not be any cost in future budget years.

**Are the funds budgeted?**

Yes.

**File Number:** 0535-23

**Director / Commissioner:** Carey / Albright

