



General Government and Planning Committee

March 7, 2023

Summary and Motions

Chair Worley called the meeting to order at 1:01 p.m. Vice Mayor Wu and Committee Members J. Brown, Ellinger, Lynch, LeGris, Sheehan, Baxter, Reynolds, Plomin were in attendance. Council Member Seigny was also present as a non-voting member.

I. February 14, 2023 GGP Committee Summary

Motion by J. Brown to approve the February 14, 2023 GGP Committee Summary. Seconded by Plomin. Motion passed without dissent.

II. Language Access Website Review

Nick Brock presented on behalf of this item. He provided background information on why the website translation feature was developed. The feature was quietly launched in December of 2022. There are 81 languages and it is accessible from any page on LFUCG's website. It does not translate .pdfs but they are working with departments to reduce the number of .pdfs on the website. Brock gave a demonstration on how to use the feature. Moving forward, they are adding analytics and more languages. Council members expressed support and provided a few small pieces of feedback.

III. Vacation Leave Policy Update

Eric Howard, Deputy Director of Human Resources, gave a presentation on the proposed Vacation Leave Policy. He shared the four major leave categories: Sick, holiday, compensatory time, and vacation leave. Currently, full-time classified civil service employees earn 10 hours of vacation leave per month for ten years and then it moves to 14 years. They can carry over 168 hours of vacation. During the pandemic, Council approved ordinances that provided employees the opportunity to carry over all accrued vacation hours. The proposal is to increase vacation leave carryover from 168 hours to 336 hours and cap vacation leave payouts upon separation at 336 hours. This proposal allows any employee who separates prior to December 31, 2023 to receive payment for all accumulated vacation leave per the Code of Ordinances. All employees will be cut back to 336 hours on December 31, 2023.

CAO Hamilton said this policy was preempted by the potential cost of payouts at the end of the year, especially because many employees with high levels of vacation can leave and/or retire.

Motion by Sheehan to approve the Vacation Leave Policy proposal. Seconded by Baxter. Motion passed without dissent.

Motion by Baxter to do a partial report-out on this item at the March 7, 2023 Work Session. Seconded by Sheehan. Motion passed without dissent.

IV. Short-Term Rentals

J. Brown introduced the item. He explained that the Ordinance to Council will go to the Planning Commission and the Ordinance will be tabled until the Planning Commission sends the resolution back. A presentation on the updated Short-Term Rental policies was made by Council Research Analyst Kendra Thompson. Thompson gave a brief overview of the history of the item. The purpose of the regulation change is to establish short-term rentals as a legal use and to define a process for approval and enforcement. Amendments to the Code of Ordinances include: definitions, process of obtaining a special fee license, special fee license enforcement, transient room taxes and occupational license fees, create of short-term rental “duties of licensee,” and establishment of licensee requirements for online advertising. Both the Ordinance and ZOTA was changed based on community feedback received in the fall of 2022. Thompson included the ways in which the feedback was incorporated.

The next steps of this item is for Council to initiate a ZOTA and then refer it to the Planning Commission. Once the Planning Commission approves the ZOTA, it will return to Council. Council members asked questions regarding the complaint process, private events, and Conditional Use inspections. The fees collected will go back into the enforcement effort.

Motion by J. Brown to approve the Short Term Rental ZOTA. Seconded by Councilmember Sheehan. Motion passed without dissent.

Motion by J. Brown to report-out the Short Term Rental ZOTA at the March 7, 2023 work session. Seconded by Sheehan. Motion passed without dissent.

Motion by J. Brown to approve the Short Term Rental ordinance and report-out at today’s work session (March 7, 2023). Seconded by Sheehan. Motion passed without dissent.

V. Items Referred to Committee – Annual Status Report of Referrals

Motion by Reynolds to remove Language Access. Seconded by Sheehan. Motion passed without dissent.

Motion by J. Brown to remove Vacation Leave Policy. Seconded by Plomin. Motion passed without dissent.

Motion by Worley to adjourn at 2:41 p.m. Seconded by Baxter. Motion passed without dissent.