




M E M O R A N D U M

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: 
Glenda Humphrey George, Director
Division of Human Resources

DATE: May 6, 2024

SUBJECT: Abolish Position – Department of Housing Advocacy & Community Development

Request:

The attached action is requesting authorization to abolish one (1) classified position of Administrative Specialist Sr. (Grade 518N) in the Department of Housing Advocacy & Community Development, effective upon passage of Council.

Why are you requesting?

Due to the Administrative Specialist Principal position created within the Department of Housing Advocacy, the Administrative Specialist Sr. position is no longer needed.

What is the cost in this budget year and future budget year?

This action has a future impact of a cost of (\$77,170.22).

Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Administrative Specialist Senior	\$54,423.20	\$0	(\$54,423.20)
Total Annual Impact/ Salary and Benefits (\$77,170.22)			



File Number: 0526.24

Director/Commissioner: Glenda Humphrey George/Sally Hamilton

If you have questions or need additional information, please contact Alana Morton at (859) 258-3037.

