

## GRANT AWARD AGREEMENT

### *Fiscal Year 2021 Class B Infrastructure Incentive Grant Program*

**THIS AGREEMENT**, made and entered into on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between the **LEXINGTON-FAYETTE URBAN COUNTY GOVERNMENT (LFUCG)**, an urban county government of the Commonwealth of Kentucky, pursuant to KRS Chapter 67A (hereinafter "Government"), on behalf of its Division of Water Quality, and **WESLEY UNITED METHODIST CHURCH OF LEXINGTON, KENTUCKY, INC.**, 1825 RUSSELL CAVE ROAD, LEXINGTON, KENTUCKY 40505 (hereinafter "Grantee" and "Property Owner").

### WITNESSETH:

**WHEREAS**, the Grantee is an association of documented fee-payers of the Government's Water Quality Management Fee; and

**WHEREAS**, the Grantee has proposed a need for the funds requested to develop and implement a proposed project by submitting a valid grant application; and

**WHEREAS**, the Grantee's grant application has been reviewed and selected for funding by the Water Quality Fees Board in accordance with Sections 16-408 and 16-410 of the Government's Code of Ordinances; and

**WHEREAS**, the Government has funds available through the Stormwater Quality Projects Incentive Grant Program to assist the qualified Grantee in the development and implementation of projects that meet the goals of the program; and

**WHEREAS**, the Grantee desires to implement a specific project that meets one or more Incentive Grant program goals to improve water quality, reduce stormwater runoff, and provide public or private education related to stormwater quality; and

**WHEREAS**, any such improvements funded by the Government shall benefit the public through installed improvements and/or educational programming;

**THAT FOR AND IN CONSIDERATION OF THE MUTUAL PROMISES AND COVENANTS HEREIN EXPRESSED, GOVERNMENT AND GRANTEE AGREE AS FOLLOWS:**

- (1) The Government hereby grants the Grantee the sum of **\$24,000.00** (hereinafter "the Grant"), for use in implementing the project elements as listed in Attachment A which is incorporated herein by reference as if fully set out herein. The Grantee agrees to cost share the Grant with contributions, labor, and/or other services equal to or greater than 20% of the total project cost.
- (2) The Grantee agrees to use the Grant only for the activities set forth in Attachment A which includes analysis of stormwater control infrastructure at the following site location(s): **1825 RUSSELL CAVE ROAD, LEXINGTON, KENTUCKY 40505** currently owned by the Property Owner.
- (3) The Grantee agrees to meet all design standards specified in the Government's Engineering Manuals or as further described in Attachment A in the design of all Grant-funded improvements. This includes all associated activities including but not limited to erosion and sediment control, traffic control, utility relocations, seeding, etc. The Grantee further

agrees to design the facilities in such a way as not to preclude the potential for future water quality / quantity monitoring by LFUCG.

- (4) The Grantee agrees to comply with all applicable local, state, and federal rules, regulations, ordinances, and laws in implementation of the project.
- (5) ~~The Grantee agrees to obtain all necessary local, state, and federal permits, encroachments, permissions, approvals, etc. in a timely manner and prior to start of construction.~~  
(N/A to Feasibility Only Grants)
- (6) The Grantee agrees to perform periodic reporting as detailed in Paragraph (7) herein below, and produce a Project Final Report within thirty (30) calendar days of the completion of the project elements in digital and hard copy following a standardized format to be provided by the Government summarizing all work completed and detailing the total grant expenditures. Other deliverables include the following:
  - (a) At the end of the Feasibility Phase (if applicable), the following five deliverables, sealed by a professional licensed to perform such work in accordance with Kentucky Revised Statutes (KRS), shall be provided:
    - Feasibility report evaluating the use of the potential BMP(s) on the proposed site;
    - Conceptual design concept;
    - Detailed cost estimate for design;
    - Conceptual cost estimate for construction;
    - Letter certifying all BMPs proposed for design as viable and feasible for the specific site and application.
  - ~~(b) At the end of the Design Phase or prior to the start of the Construction Phase, the following six deliverables, sealed by a professional licensed to perform such work in accordance with Kentucky Revised Statutes (KRS), shall be provided:
    - ~~Set of all final design calculations;~~
    - ~~Set of final construction plans, including traffic control, erosion and sediment control, grading plans, etc.;~~
    - ~~Set of final specifications and bidding documents (if applicable);~~
    - ~~Final detailed engineer's construction cost estimate including quantities;~~
    - ~~All required permit submittals and approvals;~~
    - ~~Inspection, Operation, and Maintenance Plan laying out the plan for regular inspection and maintenance of each proposed facility for design performance and safety in accordance with manufacturer's specifications and the Government's Stormwater Manual.~~~~  
(N/A to Feasibility Only Grants)
  - ~~(c) At the end of the Construction Phase, the following five deliverables shall be provided:
    - ~~Summary of final construction costs and quantities;~~
    - ~~Copies of all federal, state, and local permits obtained for the project;~~
    - ~~Record Drawing showing all field changes, and signed and sealed by the professional of record certifying the project as shown meets all original design intent;~~
    - ~~Photo documentation of site conditions and improvements before, during, and after construction;~~
    - ~~Signed Agreement to Maintain Stormwater Control Facilities Funded by an LFUCG Class B Infrastructure Stormwater Quality Projects Incentive Grant.~~~~  
(N/A to Feasibility Only Grants)
- (7) The Grant to the Grantee shall be disbursed in the following manner:
  - (a) The Grantee shall submit at least once every three (3) months, if not specified otherwise in Attachment A, a Request for Funds to the Government's Grant Manager designated by the Director of the Division of Water Quality for the project. Each Request for Funds shall include documentation that the Grantee has already expend-

ed the requested funds or shall be in a position to expend properly the requested funds within thirty (30) days of receipt of the funds. The Request for Funds shall include full accounting of these eligible grant-related expenses, as listed in Attachment A. Copies of invoices, purchase orders, or receipts showing vendor, date, amount, and items purchased or ordered shall be provided with the Request for Funds. For project specific personnel costs and stipends, documentation of all billed hours shall include copies of employee timesheets, hourly payroll rate, and description of work performed for hours billed. Each Request for Funds shall include a minimum of 10% cost share.

- (b) Each Request for Funds shall be accompanied by a Project Status Report describing the progress of the project to date, including a description and schedule of all activities completed, and hardcopy or electronic copies of materials (*e.g.*, calculations, preliminary plans, etc.) completed to date. For educational events (if applicable), copies of the class rosters or sign-in sheets documenting the number of attendees shall be provided.
  - (c) The Government's Grant Manager shall review each Request for Funds and supporting documents for compliance with the terms of this Agreement and the guidelines of the Stormwater Quality Projects Incentive Grant Program. If the Grant Manager finds the Grantee's Request for Funds is in compliance with the terms of this Agreement and the guidelines of the Stormwater Quality Projects Incentive Grant Program and that the activity progress and management program of the Grantee satisfy the terms of the grant award, he or she shall approve the Request for Funds within 15 calendar days of receipt and then forward it to the Division of Accounting for payment.
  - (d) The Government shall release payment of the final 10% of the Grant only after receipt and acceptance of the Project Final Report. The Government's Grant Manager shall review the Project Final Report and provide comments to the Grantee or, if acceptable, forward approval within 15 calendar days of receipt to the Division of Accounting for payment.
  - (e) Should the Government's Incentive Grant Program Administrator determine that the Grantee is not in compliance with the terms of this Agreement and/or the Stormwater Quality Projects Incentive Grant Program, including deficiencies in progress and management of the project, the Division of Water Quality shall notify the Grantee, the Mayor's Office, and the appropriate district Council person, and shall meet with the Grantee on matters that prevent approval of the Request for Funds. Failure to resolve any such matters to the satisfaction of the Government may lead to termination of the Agreement for cause pursuant to Paragraph (21) herein below.
- (8) The Grantee agrees to obtain written approval from the Government's Grant Manager or Program Administrator for any proposed changes to the Project Team or Project Plan as listed in Attachment A prior to implementing the changes. Failure to gain written approval prior to making changes may lead to termination of the Agreement for cause pursuant to Paragraph (21) herein below.
  - (9) The Grantee agrees to complete the project phase(s) (*i.e.*, Feasibility) outlined herein within **15** months from the date of this Agreement. The Grantee shall obtain written approval from the Government's Grant Manager or Program Administrator for any time extensions beyond the schedule. Failure to obtain written approval prior to making changes may lead to termination of the Agreement for cause pursuant to Paragraph (21) herein below.
  - (10) This Agreement may not be modified except by written agreement of the Government and the Grantee.
  - (11) The Grantee understands that the Grant amount shown herein in Paragraph (1) is a not-to-exceed amount, and any additional funding needed to complete the project elements listed in Attachment A is the responsibility of the Grantee. If it becomes apparent to the Grant-

ee or the Government that the Grantee will be unable to complete the project either in the manner or for the amount described in this Agreement, then the Grantee must immediately notify the Government's Grant Manager and Program Administrator by providing a complete and detailed written explanation of its inability to comply with the terms of the Agreement. The Grantee must further provide the Government's Grant Manager and Program Administrator with a complete and detailed written explanation of any proposed changes, and the reasons for those changes.

- (12) The Grantee asserts that it is in full compliance with all applicable provisions of the Lexington-Fayette Urban County Government's Code of Ordinances Chapter 5 – Buildings and Building Regulations, Chapter 7 – Finance and Taxation, Chapter 12 – Housing, and Chapter 16 – Sewage, Garbage, Refuse, and Weeds, or in compliance with Kentucky Department of Housing Buildings and Construction rules and requirements as is appropriate for those state institutions, parcels, or buildings which are subject to state regulations and oversight as opposed to local ordinances and regulations. If the Grantee becomes out of compliance with any of these provisions, it will notify the Government's Grant Manager and Program Administrator immediately. Failure to notify the Government and resolve any such matters to the satisfaction of the Government may lead to termination of the Agreement for cause pursuant to Paragraph (21) herein below.
- (13) ~~The Grantee agrees to allow the Government access to its property to perform monitoring of the project elements for compliance with this Agreement, as provided in the "Agreement to Maintain Stormwater Control Facilities Funded by an LFUCG Class B Infrastructure Stormwater Quality Projects Incentive Grant" (Attachment B).~~  
(N/A to Feasibility Only Grants)
- (14) In any advertisement of the project funded by the Grant, whether written or oral communications, the Grantee agrees to identify the Lexington-Fayette Urban County Government as the source of the above referenced funds; the Grantee shall not specifically identify any individual or elected official as being responsible for the funds donated by the Government.
- (15) The Grantee agrees to allow the Government to publicize the Grantee's project through the Government's website and other media.
- (16) The Grantee agrees to reference the Lexington-Fayette Urban County Government's Water Quality Management Fee and the Stormwater Quality Projects Incentive Grant Program as a source of funding for the project on any permanent signage or educational brochures, presentations, websites, etc. produced using grant monies.
- (17) ~~The Grantee agrees that the Government is authorized to erect and maintain permanent signage at the location of any permanent capital infrastructure, referencing the Water Quality Management Fee and the Stormwater Quality Projects Incentive Grant Program as a source of funding for such permanent capital infrastructure. In the event that permanent signage is installed by the Government, such signage shall not be removed except upon written approval by the Government. Provided, however, that nothing herein shall require the installation of signage by the Government nor prohibit the Government from removing any signage so installed.~~  
(N/A to Feasibility Only Grants)
- (18) ~~The Grantee and Property Owner agree that all stormwater control facilities, including equipment and infrastructure, constructed and funded by a Construction Grant through the Stormwater Quality Projects Incentive Grant Program shall remain in service and maintained by the Grantee or its representatives following the Inspection, Operation, and Maintenance Plan developed for each facility referenced in (6b) above. The Property Owner further accepts and agrees to enter into the "Agreement to Maintain Stormwater Control Facilities Funded by an LFUCG Class B Infrastructure Stormwater Quality Projects Incentive Grant" attached hereto as Attachment B and which is incorporated herein by reference as if fully set out herein.~~  
(N/A to Feasibility Only Grants)

- (19) ~~The Grantee and Property Owner agree that all stormwater control facilities, including equipment and infrastructure, constructed and funded by this Grant shall remain the property of the current Property Owner, or his successors and assigns, unless otherwise specified in Attachments A and B.~~  
(N/A to Feasibility Only Grants)
- (20) ~~The Grantee and Property Owner understand that if any of the Grant funded facilities not owned by the Government are removed from service, the property owner of record at the time of removal shall be liable to reimburse the Government for 100% of the Remaining Value of the facility or portion removed, based upon the depreciation schedule provided in Attachment B.~~  
(N/A to Feasibility Only Grants)
- (21) If, through any cause, the Grantee or Property Owner shall fail to fulfill in timely and proper manner its obligations under this Agreement, or if the Grantee or Property Owner shall violate any of the covenants, agreements, or stipulations of this Agreement, the Government shall provide the Grantee or Property Owner thirty (30) calendar days to address the deficiency or violation. If the Grantee or Property Owner does not, after the thirty (30) days, come into compliance with this Agreement, the Government shall thereupon have the right to terminate this Agreement by giving written notice to the Grantee of such termination and specifying the effective date thereof, at least five (5) calendar days before the effective date of such termination. In that event, all finished or unfinished documents, receipts, and reports prepared by the Grantee shall, at the option of the Government, become its property and the Grantee shall immediately repay to the Government all monies received pursuant to this Agreement less any amount representing just and equitable compensation for the Government's share of any satisfactory work completed pursuant to the Agreement; provided, however, that for any project involving the construction of capital infrastructure, other than feasibility only projects, the Government's share of any satisfactory work completed shall not include feasibility or design costs.
- (22) The Grantee shall provide equal opportunity in employment as required by applicable federal, state, and local laws, regulations, and ordinances.
- (23) The Grantee is solely responsible for assuring that adequate and appropriate insurance or other necessary coverage is maintained during the term of this Agreement.
- (24) The Grantee's sole remedy for a breach of this Agreement by the Government shall be limited to the amount of the Grant.
- (25) The Government assumes no responsibility whatsoever in the Grantee's project activities. Grantee and Property Owner shall, to the extent allowed by law, defend, indemnify, and hold harmless Government from and against all liability, claims, losses, actions, costs, expenses, obligations, fines, and assessments of whatever kind, including defense costs and attorney's fees that are in any way incidental to or connected with, or that arise or are alleged to have arisen, directly or indirectly, in whole or in part, from or by Grantee's or Property Owner's or its contractor(s), agents, or assigns, negligent acts or misconduct, or errors or omissions, in connection with the activities carried out pursuant to this Agreement, the Grant award, or the Stormwater Quality Projects Incentive Grant Program.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement at Lexington, Fayette County, Kentucky, as of the day and year first above written.

LEXINGTON-FAYETTE URBAN COUNTY  
GOVERNMENT

BY: \_\_\_\_\_  
LINDA GORTON, MAYOR

ATTEST:

\_\_\_\_\_  
CLERK, URBAN COUNTY COUNCIL

GRANTEE ORGANIZATION AND PROPERTY OWNER: WESLEY UNITED METHODIST CHURCH OF  
LEXINGTON, KENTUCKY, INC.

1825 RUSSELL CAVE ROAD  
LEXINGTON, KENTUCKY 40505

BY: James Carter

NAME: JAMES CARTER

TITLE: Chairperson, Board of Trustees

The foregoing Agreement was subscribed, sworn to and acknowledged before me by JAMES CARTER, Trustee Chair, as the duly authorized representative for and on behalf of Wesley United Methodist Church, on this the 6 day of May, 2021.

My commission expires: 4-9-25



Kim Flesher Jones  
NOTARY PUBLIC

**ATTACHMENT A**  
**to the GRANT AWARD AGREEMENT**  
**between Lexington-Fayette Urban County Government (LFUCG) and**  
**Wesley United Methodist Church of Lexington, Kentucky, Inc.**

**GRANT PROGRAM**

**2021 Stormwater Quality Projects Incentive Grant Program  
Class B Infrastructure Projects**

- Funded through the LFUCG Water Quality Management Fee
- Administered by the LFUCG Division of Water Quality in the Department of Environmental Quality & Public Works
- Feasibility Only Grant

**PROJECT TEAM AND CONTACT INFORMATION**

**Grantee Organization:** Wesley United Methodist Church of Lexington, Kentucky, Inc.  
1825 Russell Cave Road *gc*  
Lexington, KY 40505  
KY Organization #0080707

**Primary Project Contact:** James E. Carter, WUMC Trustee Chairperson  
859-421-1799 (phone)  
jecarter.1799@gmail.com (email)

**Secondary Project Contact:** Jonna L. Carter  
859-421-3530 (phone)  
wesleyumc.cba@gmail.com (email)

**Project Manager:** Denise O'Meara  
Earthcycle Design, LLC  
859-229-3125 (phone)  
domeara@ecdsite.com (email)

**Project Site Location & Property Owner:** Wesley United Methodist Church of Lexington, Kentucky, Inc.  
1825 Russell Cave Road  
Lexington, KY 40505  
Parcel #10040560

**Design Professional Firm:** Earthcycle Design, LLC  
3168 Arrowhead Drive  
Lexington, KY 40503  
859-229-3125 (phone)  
Scott Southall, ASLA (Landscape Architect of Record)  
bsouthall@ecdsite.com (email)

**PROJECT PLAN ELEMENTS**

The goal of the Wesley United Methodist Church of Lexington, Kentucky, Inc. (WUMC) Feasibility Study is to incorporate more sustainable methods into their landscape and stormwater management. The study will help determine the best uses of the church property located at 1825 Russell Cave Road (see Figure 1 – Map of Project Area), and combine possible future land uses with demonstrable changes that will have a positive impact on both the local environment and in the community through education. Best Management Practices (BMPs) will be incorporated to reduce or eliminate flooding and potential runoff pollution while offering an educational component to the church's programming. The inclusion of walkways and interpretive signage through the natural areas of the site will offer the opportunity to engage users to participate in sustainable BMP demonstrations and workshops.

**Project Elements**

A. **Feasibility Study:** To identify landscape and stormwater BMPs that will address both flooding and water quality issues at 1825 Russell Cave Road using criteria similar to the Sustainable SITES Initiative and other comprehensive rating systems for sustainable landscapes. The study

will provide the site's designers with several options for Best Management Practices, as well as recommendations for best placement and estimated construction and maintenance expenses.

B. **Educational Outreach:** The project also includes a study of the feasibility of potential educational outreach programs.

**1) EVALUATE THE APPLICABILITY OF GENERAL STORMWATER BMPS AT SITE LOCATION**

**2) FINAL FEASIBILITY REPORT**

The results of the Feasibility Study will be presented in a final report that will include:

- a) A list of BMPs that are determined to be effective and suitable for installation at the property listed on Page 1 under "Project Site Location & Property Owner." They will be prioritized for implementation according to input from project collaborators, at a minimum.
- b) A Stormwater BMP Master Plan of the WUMC Feasibility Study will show proposed BMP locations, the area draining to all proposed BMPs that will be treated, and the discharge locations.
- c) The estimated pollutant removal effectiveness of all BMPs.
- d) Letter certifying all BMPs proposed for design are viable and feasible for the specific site and application.
- e) Design and construction cost estimates.
- f) Special design and construction conditions such as necessary permits, etc.; and land acquisition costs.
- g) A summary of the educational outreach programs that were evaluated.

**REPORTING REQUIREMENTS**

In addition to the reporting requirements outlined in the Grant Award Agreement, the following special items are noted for this project:

- 1) Grantor shall be provided a minimum of three (3) hard copies of the Final Feasibility Report along with one (1) digital copy.
- 2) LFUCG shall make final payment of the 10% retainer after acceptance of the Project Final Report.
- 3) All attachments to Request for Funds & Project Status Reports shall reference the associated line Table 2 – Eligible Expenses.

**PERMANENT FACILITIES / INFRASTRUCTURE**

Does not apply to this grant. Attachment B is not required for this Agreement.

**EQUIPMENT**

Any equipment purchased with the Grant shall remain the property of the Organization.

**ADDITIONAL GRANT STIPULATIONS**

Note the following additional stipulation related to this project.

1. Applicant to notify the Royal Spring Aquifer / Wellhead Protection Committee prior to work being done on the property.



**GRANT PERIOD & PROJECT SCHEDULE**

The grant period starts on the date of execution by the Mayor and extends for the time period as listed in the Grant Award Agreement. Any time extensions shall be approved in writing by the LFUCG Grant Manager. The project schedule shown in Table 1 is preliminary. Proposed changes to the project which alter this schedule significantly shall be discussed with the LFUCG Grant Manager prior to implementation.

**TABLE 1 – PRELIMINARY PROJECT SCHEDULE**

Activity	Anticipated Date
Grant Award Agreement (GAA) signed by WUMC	April 2021
Notice To Proceed	May 2021
Monthly meetings regarding the design process	June – October 2021
Feasibility Study process completed and reviewed by WUMC and LFUCG	October 2021
Project Closeout / Final Report Submitted to LFUCG	30 days post-completion

**PROJECT BUDGET – GRANT ELIGIBLE EXPENSES**

The project budget is broken into the following components:

Feasibility Phase:	\$24,000.00	Total Grant Share (not-to-exceed)
	<u>\$ 6,000.00</u>	Estimated Cost Share
	<b>\$30,000.00</b>	<b>Est. Total Project Cost</b>

Table 2 lists the eligible expenses for this project. Only properly invoiced items shall be reimbursed with grant monies or counted toward the Organization’s cost share.

Any work performed on this project prior to grant award by the Urban County Council and Notice to Proceed from the LFUCG Grant Administrator is not an eligible expense and shall not be reimbursed or counted toward the cost share.

**The Grant is a not-to-exceed amount, and any cost overruns are the responsibility of the Grantee.** Note that the Grant shall not be used to fund any project element that is required by local, state, or federal regulation in relation to any new development or redevelopment associated with the stormwater quality improvement project as described herein. Donated professional service hours shall be valued at the Median Hourly Wage for the service provided as published by the U.S. Department of Labor, Bureau of Labor Statistics, State Occupational Employment and Wage Estimates for Kentucky (current website: [http://www.bls.gov/oes/current/oes\\_ky.htm](http://www.bls.gov/oes/current/oes_ky.htm)).

**TABLE 2 - ELIGIBLE EXPENSES**

Line No.	Type of Expense	Participants	Item	Unit Price	Quantity	Funded by Organization	Funded by Grant	Total Expense	
1	<b>Grant Management</b>								
2	Professional Service	ECD	Grant Management	\$ 150.00 per hour	40	\$ 6,000.00	\$ -	\$ 6,000.00	
3	<b>Design</b>								
4	Professional Service	ECD / CDP	Base Map/ Supplemental Site Survey (survey crew)	\$ 175.00 per hour	20	\$ -	\$ 3,500.00	\$ 3,500.00	
5	Professional Service	ECD	Site Visit and Inventory	\$ 170.00 per hour	8	\$ -	\$ 1,360.00	\$ 1,360.00	
6	Professional Service	ECD	Site Analysis with Owner	\$ 165.00 per hour	12	\$ -	\$ 1,980.00	\$ 1,980.00	
7	Professional Service	ECD	Sustainable Site Design Criteria	\$ 165.00 per hour	8	\$ -	\$ 1,320.00	\$ 1,320.00	
8	Professional Service	ECD	Preliminary Feasibility BMP's selection	\$ 165.00 per hour	32	\$ -	\$ 5,280.00	\$ 5,280.00	
9	Professional Service	ECD	Review preliminary feasibility selection with Owner	\$ 165.00 per hour	8	\$ -	\$ 1,320.00	\$ 1,320.00	
10	Professional Service	ECD	Prepare Feasibility Plan and Study	\$ 165.00 per hour	40	\$ -	\$ 6,600.00	\$ 6,600.00	
11	Professional Service	ECD	Review feasibility plan and study with Owner	\$ 165.00 per hour	8	\$ -	\$ 1,320.00	\$ 1,320.00	
12	Professional Service	ECD	Final revisions and submit plan / study to Owner and LFUCG	\$ 165.00 per hour	8	\$ -	\$ 1,320.00	\$ 1,320.00	
13	<b>TOTAL PROJECT BUDGET:</b>						\$ 6,000.00	\$ 24,000.00	\$ 30,000.00
14							<b>ORGANIZATION SHARE</b>	<b>GRANT SHARE</b>	
15	<b>COST SHARE % =</b>						<b>20.00%</b>		
16	<b>MUSTBE&gt;20%</b>						<b>OK</b>	<b>20.0%</b>	<b>80.0%</b>
17	*Note: Organization share must be 20% of total costs.								

**FIGURE 1 – MAP OF PROJECT AREA (FROM GIS)**



*Note: The subject property is located within the Cane Run Watershed.*