



Lexington-Fayette Urban County Government
CHIEF ADMINISTRATIVE OFFICE

Jim Gray
Mayor

Sally Hamilton
CAO

TO: Mayor Jim Gray
Urban County Council

FROM: Chief Mark Barnard
Lexington Police Department

CC: Commissioner Ronnie Bastin
Department of Public Safety

DATE: June 14, 2016

SUBJECT: Memorandum of Agreement – Kentucky Community and Technical College System on behalf of Bluegrass Community and Technical College

Request

Authorization to accept the Memorandum of Agreement with the Kentucky Community and Technical College System (KCTCS) on behalf of Bluegrass Community and Technical College (BCTC).

Why are you requesting?

The purpose of this MOA is to enter into this agreement to set forth and ensure compliance with any and all terms and conditions of the participation of Police personnel in College courses associated with the Police Academy, with the opportunity for these personnel to earn BCTC credits that apply toward an Associate of Applied Science Degree. The Police and KCTCS/BCTC agree that the participation of Police personnel as proposed, described, and agreed upon within this Agreement provides mutual and valuable benefit to both parties.

The Police will pay BCTC \$60,000 per Police Academy cohort (up to 35 participants) for the enrollment of Police personnel in College courses included in the Police Academy training program, and BCTC agrees to waive ½ tuition and fees for these courses. The Police shall make one lump sum payment to BCTC in the amount of \$60,000, on or before the 60th day following the beginning of each cohort.

The term of this Agreement commences on approximately July 1, 2016 and ends on June 30, 2017. Parties shall have an option to renew the MOA under the same terms and conditions set forth in this Agreement. Renewals shall be on an annual basis.

Notwithstanding the above, either party may terminate this MOA with or without cause by giving the other party written notice of the termination at least 30 days in advance.

TERMS AND CONDITIONS OF PARTICIPATION OF POLICE PERSONNEL IN COLLEGE COURSES:

1. BCTC and the Police each will identify a liaison to work with the other agency for the purposes of this Agreement.
2. BCTC agrees to assist identified Police personnel with applying for admission to BCTC.
3. BCTC agrees to register identified Police personnel into the general education courses offered through the Police Academy (see Attachment 1), to provide instructors for these courses, and to transcript Police personnel's performance in these courses.
4. BCTC agrees to articulate relevant Police Academy curricula to identified BCTC courses (see Attachment 2) for the Police personnel completing the Police Academy, and BCTC agrees to transcript these articulated courses once grades for these courses are received by the BCTC Registrar.
5. BCTC agrees to waive tuition and fees for the courses Police personnel participate in as part of the Police Academy based on the agreed upon financial arrangements.
6. BCTC agrees that Police personnel not participating in the Police Academy may register into general education courses offered through the Police Academy (see Attachment 1) as seats are available.
7. The Police agree to communicate with BCTC's liaison in a timely manner about the starting of upcoming Police Academy cohorts.
8. The Police agree to provide BCTC's Office of Admissions with copies of official high school and college transcripts for each Police personnel taking one or more Police Academy courses, to house these original transcripts, and to make these original transcripts available to BCTC officials as requested.
9. The Police agree that students will not receive credit for transfer courses that were completed prior to enrollment in the Police Academy. Should a student express an intent to earn coursework or a credential outside of the coursework and credential outlined in the MOA, then the student is required to submit the official transcripts to BCTC.
10. The Police agree to require all Police personnel taking one or more Police Academy courses who do not meet BCTC's entrance requirements for that course or those courses (as determined by BCTC's evaluation of Police personnel's transcripts) to schedule and take placement testing on one of BCTC's campuses.
11. The Police agree to require all Police personnel needing supplemental instruction based on placement testing results to participate in supplemental instruction provided by BCTC.

The attached agreement requires Mayor Gray's signature. If you have any questions or require additional information, please contact my office.

What is the cost in this budget year and future budget years?

\$60,000

Are the funds budgeted? Yes, pending approval of FY17 Budget

File Number: - 0741-16

**Director/Commissioner: Mark Barnard, Chief
Lexington Police Department**

MB/rmh