




**TO:** Mayor Linda Gorton  
Urban County Council

**FROM:**   
Charles H. Martin, P.E., Director  
Division of Water Quality

**DATE:** January 26, 2024

**SUBJECT:** Odor Control Master Planning – RFP-51-2023

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**Request**

The purpose of this memorandum is to recommend award of a professional services contract to Webster Environmental Associates for work associated with sewer **Odor Control Master Planning** and program management services. The contract term will be for 365 days as measured from the Mayor's signature date on the contract. Up to four (4) annual renewals are possible if approved by the Urban County Council.

**Purpose of Request**

RFP-51-2023 was issued by the Division of Water Quality to acquire the technical support needed for correcting odor control deficiencies within the sanitary sewer system. Escalating odor complaints from customers combined with measured substandard performance by existing odor control equipment clearly indicates that improving the overall program is necessary.

Throughout the course of the Consent Decree, the Division of Water Quality has successfully used third party program management as the mechanism for upgrading programs to a productive and compliant condition. The division recommends that LFUCG use that same approach in resolving deficiencies in the sanitary sewer odor control program.

**Project Cost in FY24**

Design and construction management costs for targeted fast track projects is estimated to be \$550,000.

Future project costs will be determined using the hourly rates quoted in the proposal and hours allocated via issued task orders.



**Are the funds budgeted**

The funds are budgeted in: 4003-303401-3401-92711 WWTPODORCONTROL 2024 LFUCG

**Martin / Albright**

