



M E M O R A N D U M

TO: Jim Gray, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: John Maxwell by Jm Walters
John Maxwell, Director
Division of Human Resources

DATE: October 25, 2018

RE: Create Position - FY 2019 Budget

The attached action amends the classified civil service authorized strength, creating a position as approved in the FY 2019 budget process, to become effective July 1, 2018.

- In 21-5 of the Code of Ordinances:
 - Create one (1) classified civil service position of Administrative Specialist (Grade 513N) in the Division of Fire and Emergency Services.

The fiscal impact for FY 2019 (26 pay periods) will be budget neutral. All funding for the new position is included in the FY 2019 approved budget.

File Number:

1176-18

Director/Commissioner: John Maxwell/Sally Hamilton

If you have questions or need additional information, please contact Alisha Lyle 859-258-3957.

