



MEMORANDUM

TO: Linda Gorton, Mayor
Sally Hamilton, Chief Administrative Officer
Council Members

FROM: Glenda H. George by EH
Glenda Humphrey George, Director
Division of Human Resources

DATE: September 18, 2025

SUBJECT: Abolish/Create Positions – Department of Social Services

Request:

The attached is requesting authorization to amend the authorized strength by abolishing one (1) unclassified civil service position of Program Coordinator (Grade 525E) and creating one (1) classified civil service position of Global Engagement Manager (Grade 528E), in the Department of Social Services, effective upon passage of Council.

Why are you requesting?

This position is necessary as the immigrant and international community in Lexington continues to expand, with over 200 languages spoken in our schools alone. A coordinated effort is essential to address the many concerns of this population, with language access being one of the top priorities. A manager is needed to oversee both internal and external efforts with LFUCG, as well as to manage and develop the center's programs and activities.

What is the cost in this budget year and future budget year?

This has a 12-month fiscal impact cost of \$15,706.20.



Position Title	Annual Salary Before	Annual Salary After	Annual Increase/Decrease
Program Coordinator	\$78,892.32	\$0	(\$78,892.32)
Global Engagement Manager	\$0	\$91,328.64	\$91,328.64
Total Annual Impact/ Salary and Benefits \$15,706.20			

File Number: 0921.25

Director/Commissioner: Glenda Humphrey George/Sally Hamilton

If you have any questions or need additional information, please contact Alana Morton 859-258-3037.

