




TO: Mayor Linda Gorton
Urban County Council

FROM: 
Jennifer M. Carey, P.E., Director
Division of Environmental Services

DATE: April 19, 2022

SUBJECT: Request authorization to execute an agreement with Tetra Tech, Inc., for design services to re-construct the leachate system's bioswale at the former Jacks Creek Pike Landfill

Request

The purpose of this memorandum is to request Council authorization for the Mayor to execute a Professional Services Agreement, awarded pursuant to RFP No. 17-2022, with Tetra Tech, Inc., to design improvements at the former Jacks Creek Pike Landfill at Raven Run Nature Sanctuary at a cost for Phase 1 Design and Bid Services of \$37,000.00.

Why are you requesting?

The design services procured by this RFP will remedy on-going maintenance issues with the leachate collection system by re-constructing the bioswale, which has reached the end of its operating life expectancy, and providing a permanent access road to allow maintenance equipment better access the bioswale in the future. Tetra Tech, Inc., was one of three respondents to RFP No. 17-2022 Former Jacks Creek Pike Landfill Improvement Project Raven Run Nature Sanctuary, and they received the highest score from the selection committee.

What is the cost in this budget year and future budget years?

The cost for FY22 is \$37,000.00. The cost for FY23 will be the fee for Phase 2 Construction Administration Services which will be negotiated at the conclusion of Phase 1 and will be based on the hourly rates included in the proposal.

Are the funds budgeted?

A budget amendment is in process to make funds available in 4121-303102-3061-71299

File Number: 0408-2022

Director / Commissioner: Carey / Albright

pc: Tracey Thurman, Director, Division of Waste Management

