



**TO: LINDA GORTON, MAYOR
URBAN COUNTY COUNCIL**

**FROM: THERESA REYNOLDS, DIRECTOR
DIVISION OF GRANTS AND SPECIAL PROGRAMS**

DATE: SEPTEMBER 8, 2023

SUBJECT: Authorization to execute Contract Modification No. 9 to the agreement with Gresham Smith and Partners, for the Town Branch Commons Corridor project for construction administration services, at a cost not to exceed \$100,404

Request: Authorization to execute Contract Modification No. 9 to the agreement with Gresham Smith and Partners, for the Town Branch Commons Corridor project for construction administration services, at a cost not to exceed \$100,404 for project closeout documentation.

Why are you requesting? Gresham Smith and Partners, was chosen as the most qualified candidate to provide design and engineering services in support of the Town Branch Commons project. The required services were competitively selected by Request for Qualifications (RFQ) 25-2016. This modification is needed to extend Gresham Smith's contract to allow for the development of an operations and maintenance manual for Town Branch Commons.

What is the cost in this budget year and future budget years?

The cost for this FY24 is: \$100,404

The cost for future FY is: none

Are the funds budgeted? Yes

Account number: 3160-303202-3225-71299-2017-TOWN_TGER_2017 Prof Svcs

File Number: 0935-23

Director/Commissioner: Peacher/Scott

