




Lexington-Fayette Urban County Government
DEPARTMENT OF PUBLIC WORKS & ENVIRONMENTAL QUALITY

Jim Gray
Mayor

Richard Moloney
Acting Commissioner

To: Mayor Jim Gray
Urban County Council

From: 
Charles H. Martin, P.E., Director
Division of Water Quality

Date: November 21, 2012

Re: Prequalified Professional Engineering Services Agreements for Equalization Tanks or Basins
(Category #1 of RFP #33-2012)

The purpose of this memorandum is to request approval of agreements between LFUCG and four (4) engineering firms deemed prequalified to provide engineering services for wastewater equalization tanks or basins—Category #1 of RFP #33-2012. This is the first of six different categories advertised in RFP #33-2012 in which professional engineers will be prequalified. The other five category recommendations will be presented to Council in early 2013. Category #1 projects involve equalization tanks and basins only, and all the work is related to the Consent Decree Remedial Measures Projects. The four recommended firms are:

1	HDR
2	GRW
3	Tetra Tech
4	Stantec

Funds for the Category #1 services are budgeted in: 4003-303408-3466-92811.

A workgroup consisting of representatives as defined by CAO Policy # 1 recommends selection of these four firms. Selection of the firms was based on the criteria provided in the table below.

	Criteria	Points
1.	Overall expertise of the firm	10
2.	Overall expertise of the team members	15
3.	Past performance in the service category	20
4.	Project manager qualifications	25
5.	Risk Management plan	10
6.	Office status and location of employees	20

Questions regarding this memorandum should be directed to Charles Martin at 859-425-2455.